

CITY OF LOS ANGELES

HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL

OFFICERS:

Damien Burke, Chair
Anthony Conley, Vice-Chair
Jessica Salans, Treasurer
Vacant, Secretary

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Los Angeles, CA 90028
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ERIC GARCETTI
MAYOR



BOARD MEMBERS:

Ellie Albertson	Jessica Kwon
Alex Alferov	Carlos Marroquin
Damien Burke	Anita McMillan
Myra Chete	Bill Murphy
Anthony Conley	Jessica Salans
Keith Cornella	Jason Vogel
Paul Dougherty	Kent Winfrey
Doug Haines	<i>vacant</i>
Dassler Jimenez	<i>vacant</i>
Richard King	<i>vacant</i>

Board Meeting Minutes Monday, November 12, 2018

Louis B. Mayer Building Suite #308, 5500 Hollywood Blvd., Hollywood, CA 90028
DRAFT Minutes [to be replaced by "Approved _[Month]_ _[date]_, 201_[year]_"]

HSDNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

I. OPENING CEREMONIES

A. Call Meeting to Order (Damien Burke - Chair)

Chair Burke called the Meeting to order at 6:49 p.m.

B. Board Roll Call

■ Roll Call was taken by Vice-Chair Conley. Eleven of the 17 Board Members were present at the beginning of the Meeting: Ellie Albertson, Alex Alferov, Damien Burke (Chair), Anthony Conley (Vice-Chair), Keith Cornella, Doug Haines, Dassler Jimenez, Carlos Marroquin, Anita McMillan, Bill Murphy and Jessica Salans (Treasurer).

■ Excused: Myra Chete, Paul Dougherty, Richard King, Jessica Kwon, Jason Vogel and Kent Winfrey.

■ Unexcused: None.

The HSDNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is 11 (see <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlta=su46~>), so the Board could take such

votes. Seventeen Board Seats were filled (by election or appointment). Three Board Seats were vacant [At Large; to apply, see <https://www.hsdnc.org/join-the-hsdnc>.] Also attending: seven Stakeholders and Guests.

[The next Agenda Item addressed was Item #IX.]

C. Welcome Remarks (Damien Burke - Chair)

- Mr. Burke welcomed everyone and explained the HSDNC's role.

II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS. Representatives from government offices and community-based organizations

A. LA City Council District 13, Mitch O'Farrell

- No representative was present and there was no report at this time.

B. LAPD

- No representative was present and there was no report at this time.

C. Other Government Departments/Agencies

- No representative was present and there was no report at this time.

Board Member Keith Cornella left at this time, making 11 Board Members present (the HSDNC quorum is eleven).

III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Resident Ben Rosen believed that Permit Parking was too restrictive. Mr. Conley referred him to the City Council Deputy. Building owner Samir Srivastava spoke about challenges of elevator repair. He has a Conditional Use Permit Hearing November 27th regarding food service.

IV. NEW BUSINESS. "Agendas for all Meetings shall include an item referring to the addition of agenda items for upcoming Meetings. Stakeholders shall have the opportunity to request items be placed on upcoming agendas at this time." (HSDNC Bylaws art. VIII, sec. 2, par A).

There was no new business at this time.

V. ADMINISTRATIVE ITEMS

A. Approve the September 10, 2018 meeting minutes

It was agreed to TABLE this Item.

B. Approve the Monthly Expenditure Report (MER) for September 2018. Monthly Expenditure Reports are available from the Neighborhood Council Funding Dashboard at <https://cityclerk.lacity.org/NCFundPortal/Dashboard.html>.

Copies were distributed of the HSDNC September "Monthly Expenditure Report."

FUNDING MOTION (by Mr. Burke): The Hollywood Studio District Neighborhood Council approves its September 2018 Monthly Expenditure Report.

FUNDING MOTION PASSED unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Albertson, Alferov, Burke, Conley, Haines, Jimenez, McMillan, Marroquin, Murphy and Salans); zero opposed; zero abstained. Mr. Bayley was ineligible to vote due to not having current Ethics Training and/or Funding Training.

- C. Approve the Monthly Expenditure Report (MER) for October 2018
Copies were distributed of the HSDNC September “Monthly Expenditure Report.”

FUNDING MOTION (by Mr. Burke): The Hollywood Studio District Neighborhood Council approves its October 2018 Monthly Expenditure Report.

FUNDING MOTION PASSED unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Albertson, Alferov, Burke, Conley, Haines, Jimenez, McMillan, Marroquin, Murphy and Salans); zero opposed; zero abstained. Mr. Bayley was ineligible to vote due to not having current Ethics Training and/or Funding Training.

VI. REPORT FROM THE CHAIR

Mr. Burke reported that, according to the Department of Neighborhood Empowerment, several Board Members need to complete Funding Training, Ethics Training, and the Code of Conduct. Please advise Mr. Burke if you are listed but completed any of those.

VII. COMMITTEE REPORTS. Reports from standing and ad hoc committees.

A. Outreach - Anthony Conley

Mr. Conley reported on attending the Chamber of Commerce meeting.

B. Bylaws, Selection, & Election - Richard King

Mr. King indicated that there was no report at this time.

C. Budget & Finance - Jessica Salans

Ms. Salans indicated that there was no report at this time.

D. Planning & Land Use Management (PLUM) - Doug Haines

Mr. Haines attended a meeting about and reported that Re-Code LA zoning revisions will be considered by the City Council. The 1375 St. Andrews Pl. 185-unit, 226,160 square-foot project Draft Environmental Impact Report (DEIR) is circulating for comment. He also reported on the 5817-5823 Lexington 21-unit as being “radically different” from surrounding buildings; the 5301 Sierra Vista Transit-Oriented Community (TOC); the 5456 Barton TOC; the 1248 Lodi Pl. Small Lot Subdivision; and the Crossroads of the World projects. He described traffic mitigation measures. The Sunset Gordon project was “continued” by the City Council. The City is considering Accessory Dwelling Unit (ADU) issues. The Committee next will meet in January.

E. Homelessness and Housing - Richard King

Mr. Conley indicated for Mr. King that the "Feed the Homeless" shower program continues. Mr. Marroquin reported that a mobile laundry will be added. Bridge housing location ideas are welcomed.

F. Other standing and ad hoc committee reports

There were no other reports at this time.

VIII. LIAISONS, ALLIANCES, AND COALITIONS. Reports from liaisons and alliances and coalitions HSDNC is a member of.

A. LANCC - Jessica Salans

Ms. Salans indicated that there was no report at this time.

B. DWP Advocacy and/or Oversight Committees - Paul Dougherty

Mr. Dougherty was not present and there was no report.

C. Purposeful Aging Liaison - Anthony Conley

Mr. Conley will report in December.

D. Homelessness Liaison - Carlos Marroquin

Mr. Marroquin indicated that there was no report at this time.

E. Resilience Liaison - Bill Murphy

Mr. Murphy described emergency preparedness considerations and goals.

F. Other liaison, alliance, and coalition reports

There was no other reports at this time.

IX. BOARD MEMBER APPOINTMENTS. "The Board shall by a majority vote of Board Members present fill the position; however, a minimum of 10 votes in favor of the Stakeholder candidate is required for approval." (HSDNC Bylaws art. V, sec. 6, par E.). The Bylaws, Selection, and Election Committee has recommended that the board appoint Jakes Bayley to the HSDNC Board.

[This Agenda Item was addressed before Item #1. C.] Copies were distributed of Mr. Bayley's "Appointed Candidate Filing Form."

MOTION (by the Bylaws, Selection, & Election Committee): The Hollywood Studio District Neighborhood Council appoints Jakes Bayley to the HSDNC Board.

DISCUSSION: Mr. Cornella described Mr. Bayley as "a very intelligent, compassionate" person. Mr. Bayley described his background and desire to serve, especially regarding homelessness.

MOTION PASSED unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor ("Yes" or "Aye") (Albertson, Alferov, Burke, Conley, Haines, Jimenez, McMillan, Marroquin, Murphy and Salans); zero opposed; zero abstained.

New Board Member Jakes Bayley was Seated at this time, making 12 Board Members present (the HSDNC quorum is eleven).

[The next Agenda Item addressed after this was Item #1. C.]

- X. APPOINT BOARD SECRETARY.** “[T]he Board by simple majority will vote to elect from among its members the Officers consisting of Chairperson, Vice Chairperson, Treasurer and Secretary.” (HSDNC Bylaws art VI, sec. 3).
Mr. Burke explained the need. He (Chair), Mr. Conley (Vice-Chair) and Ms. Salans (Treasurer) were unanimously re-elected by the Board.

XI. ARTIST PROPOSALS FOR UTILITY BOX PROGRAM

Mr. Conley reported that “the Councilmember has approved all our designs . . . we have three different artists.” Mr. Conley described the designs.

MOTION (by Ms. McMillan, seconded by Mr. Murphy): The Hollywood Studio District Neighborhood Council approves the artists’ proposals for the utility box program.

MOTION PASSED unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Albertson, Alferov, Burke, Conley, Haines, Jimenez, McMillan, Marroquin, Murphy and Salans); zero opposed; zero abstained.

XII. FUNDING UP TO \$300 FOR MATERIALS FOR UTILITY BOX PROGRAM.

Materials need for surface preparation include paint stripper, brushes, sandpaper, sanding material, and primer.

Mr. Conley explained that this includes anti-graffiti paint for all three utility boxes.

FUNDING MOTION (by Ms. McMillan, seconded by Mr. Murphy): The Hollywood Studio District Neighborhood Council approves funding up to \$300 for materials for utility box program including paint stripper, brushes, sandpaper, sanding material, and primer.

FUNDING MOTION PASSED by a roll call vote of the 10 eligible voters present with eight in favor (“Yes” or “Aye”) (Albertson, Alferov, Burke, Conley, Haines, Jimenez, McMillan and Murphy); zero opposed; one abstained (the HSDNC counts abstentions as neither “yes” votes or “no” votes) (Marroquin). Mr. Bayley was ineligible to vote due to not having current Ethics Training and/or Funding Training. Ms. Salans recused (self-declared/declared as ineligible to vote on this Motion due to a possible or known conflict of interest; recusing is not the same as abstaining from voting, which is declining to vote “yes” or “no”).

- XIII. NEIGHBORHOOD PURPOSE GRANT STANDING RULES.** On November 13, 2017 the HSDNC adopted the current policy that all Neighborhood Purpose Grants will be decided in April.

Mr. Conley explained the above. There was discussion of possible action and how to word it.

MOTION (by Mr. Alferov, seconded by Mr. Murphy): The Hollywood Studio District Neighborhood Council changes its Standing Rules regarding Neighborhood Purposes Grants so that Grant applications will be decided by the Board in January, April, July and October.

MOTION PASSED by a roll call vote of the 11 eligible voters present with six in favor (“Yes” or “Aye”) (Albertson, Conley, McMillan, Marroquin, Murphy and Salans); two opposed (“No” or “Nay”) (Burke and Haines); three abstained (the HSDNC counts abstentions as neither “yes” votes or “no” votes) (Alferov, Jimenez and Bayley).

XIV. FUNDING UP TO \$1,000 FOR A MILLION DROPS NEIGHBORHOOD PURPOSE

GRANT. A Million Drops would be requesting a Neighborhood Purpose Grant of \$1,000 to provide free laundry vouchers to homeless individuals in the Hollywood Area.

It was agreed to TABLE this Item.

XV. ADDITIONAL FUNDING UP TO \$1,000 FOR THE LEMON GROVE HOLIDAY

PARTY. The Outreach Committee recommends the the HSDNC approve funding up to \$1,000 to co-sponsor and fund food, marketing materials, setup fees, entertainment and activities at the 15th Annual Lemon Grove Holiday Party on December 8, 2018.

Mr. Conley explained the need and that Council District 13 was donating \$1,400 for the party. He described the allocation as “more of a safety net”; it may not be spent. Mr. Srivastava was willing to donate for the party.

FUNDING MOTION (by Mr. Murphy, seconded by Ms. McMillan): The Hollywood Studio District Neighborhood Council approves additional funding up to \$1,000 to co-sponsor and fund food, marketing materials, setup fees, entertainment and activities at the 15th Annual Lemon Grove Holiday Party on December 8, 2018.

FUNDING MOTION PASSED by a roll call vote of the 10 eligible voters present with eight in favor (“Yes” or “Aye”) (Albertson, Alferov, Burke, Conley, Haines, Jimenez, McMillan and Murphy); zero opposed; two abstained (the HSDNC counts abstentions as neither “yes” votes or “no” votes) (Marroquin and Salans). Mr. Bayley was ineligible to vote due to not having current Ethics Training and/or Funding Training.

XVI. LA COUNTY PARK IMPROVEMENT AND OPEN SPACE PROJECTS. The National Health Foundation is requesting that the HSDNC send a letter to Supervisor Kuehl requesting that the Board of Supervisors ensure the Measure A funds are focused on areas in the greatest need.

Copies were distributed of a “City of LA Hollywood – South: Study Area Profile.” Resident Grace Cotangco of the Foundation explained that, in 2016, County

Supervisors did a park space “needs assessment” that determined that the Hollywood Studio District has around 10% of the County average of open space. Tentatively on January 8th, the Supervisors will consider funding. She urged writing to them using a letter template, copies of which were distributed; she explained “asks” and needs. Board Members were concerned about gang and criminal activity at parks. Ms. Cotangco noted that “community engagement” must be done to get funding. Mr. Alferov noted that, for the last seven years, a park was to have been built between Hollywood and Sunset Blvds. Stakeholders and Board Members discussed open space ideas. Mr. Haines requested and it was agreed to TABLE this Item.

XVII. PROPOSED HOUSING DEVELOPMENT AT 5717 CARLTON WAY. Mansour Rabbanian of Hollywood Views LLC proposes to replace a single-story duplex and attached garage with a 39-unit apartment building with four units for extremely low-income tenants at 5717 Carlton Way. The new building would be 78-feet tall, with five residential levels over a two-level, above-grade parking podium with 34 parking spaces. City Planning Case Numbers: DIR-2017-2680-SPP-1A, DIR-2017-2680-SPP, ENV-2017-2681-CE. <http://planning.lacity.org/pdiscaseinfo/Caseld/MjlzNjEx0>. <http://planning.lacity.org/pdiscaseinfo/Caseld/MjE0ODY50>. <http://planning.lacity.org/pdiscaseinfo/Caseld/MjE0ODcw0>. Mr. Haines explained project history. No Motion was made or vote taken.

XVIII. ANNOUNCEMENTS

Mr. Conley announced that HSDNC shirts are available.

XIX. ADJOURNMENT

Mr. Burke declared the Meeting **ADJOURNED** at 8:07 p.m.

Minutes written by DL, possibly edited by HSDNC. *The first paragraph of some Items, Motions/Resolutions and other wording may have been directly copied from the Agenda.* The HSDNC Minutes page is <http://www.hsdnc.org/agendas>.