

CITY OF LOS ANGELES

HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL

OFFICERS:

Damien Burke, Chair
Anthony Conley, Vice-Chair
Jessica Salans, Treasurer
Vacant, Secretary

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BOARD MEMBERS:

Ellie Albertson	Richard King
Alex Alferov	Jessica Kwon
Jakes Bayley	Carlos Marroquin
Damien Burke	Anita McMillan
Myra Chete	Bill Murphy
Anthony Conley	Jessica Salans
Keith Cornella	Jason Vogel
Paul Dougherty	*vacant
Doug Haines	*vacant
Dassler Jimenez	*vacant
	*vacant

Discussion notes (no quorum was present)

Monday, December 10, 2018

Louis B. Mayer Building Suite #308, 5500 Hollywood Blvd., Hollywood, CA 90028

DRAFT discussion notes [to be replaced by "Approved _[Month]_ _[date]_,
201_[year]_"]

HSDNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

I. OPENING CEREMONIES

A. Call Meeting to Order (Damien Burke - Chair)

Chair Burke began the discussion at 6:52 p.m.

B. Board Roll Call

- Roll Call was taken by Mr. Conley. Eight of the 18 Board Members were present at the beginning of the Meeting: Ellie Albertson, Jakes Bayley, Damien Burke (Chair), Anthony Conley (Vice-Chair), Doug Haines, Carlos Marroquin, Bill Murphy and Jason Vogel.
- Excused: Alex Alferov, Keith Cornella, Richard King, Anita McMillan and Jessica Salans (Treasurer). Kent Winfrey had resigned from the Board.
- Unexcused: Myra Chete, Paul Dougherty, Dassler Jimenez and Jessica Kwon.

The HSDNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is 11 (see <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlta=su46~>), so at this time the Board could only take public comments and could not have any official discussions, and could not make any Motions or take any votes. Seventeen of the 21 Board Seats were filled (by election or appointment). Four Board Seats were vacant [*all At Large; to

apply, see <https://www.hsdnc.org/join-the-hsdnc>]. Also attending: three Stakeholders and Guests.

C. Welcome Remarks (Damien Burke - Chair)

- Mr. Burke welcomed everyone and explained that, without a quorum, a discussion can be held.

II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS. Representatives from government offices and community-based organizations

A. LA City Council District 13, Mitch O'Farrell

- Mr. Burke reported about CD13. Mr. Conley was working on getting utility box art; "each artist will get \$250." Field Deputy Dan Halden will be replaced in June.

B. LAPD

- No representative was present and there was no report at this time.

C. Other Government Departments/Agencies

Melanie Quintero, Victim Service Coordinator for the L.A. City Victim Assistance Program of the City Attorney's Office [213-972-2909; Melanie.Quintero@LACity.org; www.LACityAttorney.org], explained that they provide services including counseling to victims of crime.

III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no comments at this time.

IV. NEW BUSINESS. "Agendas for all Meetings shall include an item referring to the addition of agenda items for upcoming Meetings. Stakeholders shall have the opportunity to request items be placed on upcoming agendas at this time." (HSDNC Bylaws art. VIII, sec. 2, par A)

There was no new business at this time.

V. ADMINISTRATIVE ITEMS

A. Approve the September 10, 2018 meeting minutes

Copies were distributed of the Minutes. Mr. Burke explained that no vote could be taken because a voting quorum of Board Members was not present at this time.

B. Approve the October 8, 2018 discussion notes

See above Item #V. A.

C. Approve the November 12, 2018 meeting minutes

See above Item #V. A.

D. Approve the Monthly Expenditure Report (MER) for November 2018

Mr. Burke explained that no vote could be taken to approve the Treasurer's Report because a voting quorum of Board Members was not present at this time.

E. Approve the Monthly Expenditure Report (MER) for December 2018. Board meeting minutes are available from the HSDNC website at <https://www.hsdnc.org/agendas-and-minutes/>. Monthly Expenditure Reports are available from the

VI. REPORT FROM THE CHAIR

Mr. Burke reported that Ellie Albertson, Alex Alferov, Jakes Bayley, Myra Chete, Paul Dougherty, Doug Haines, Carlos Marroquin, Jessica Salans and Jason Vogel need to complete Funding Training; Jakes Bayley, Myra Chete, Carlos Marroquin and Jessica Salans, Ethics Training; and Jakes Bayley, Myra Chete, Carlos Marroquin and Jessica Salans, the Code of Conduct. Please advise him if you are listed but completed any of those. The HSDNC election will be March 31st, tentatively at Le Conte Middle School. Candidate filing begins December 16th. The elevator in this building is being fixed. He showed a Certificate from the Hollywood Community Job Center recognizing the HSDNC's support. Kent Winfrey had resigned from the Board.

VII. COMMITTEE REPORTS. Reports from standing and ad hoc committees

A. Outreach - Anthony Conley

Mr. Conley thanked volunteers for holiday party help; they "served over 300 kids . . . we're under budget."

B. Bylaws, Selection, & Election - Richard King

Mr. Conley indicated for Mr. King that Resident Grace Cotangco was recommended for appointment to the Board.

C. Budget & Finance - Jessica Salans

Chair Ms. Salans was not present; no report or Motion was made or vote taken.

D. Planning & Land Use Management (PLUM) - Doug Haines

Mr. Haines reported that the Committee will meet on the 20th or 22nd to discuss Transit-Oriented Communities (TOC's). The Community Plan Update [<https://www.hcpu2.org>] is available for comment. He noted that "changes would increase the densification . . . some areas would be similar." He explained TOC projects and guidelines.

E. Homelessness and Housing - Richard King

Chair Mr. King was not present; no report or Motion was made or vote taken.

F. Other standing and ad hoc committee reports

There were no other reports at this time.

VIII. LIAISONS, ALLIANCES, AND COALITIONS. Reports from liaisons and alliances and coalitions HSDNC is a member of.

A. LANCC - Jessica Salans

Liaison Ms. Salans was not present; no report or Motion was made or vote taken.

B. DWP Advocacy and/or Oversight Committees - Paul Dougherty

Liaison Mr. Dougherty was not present; no report or Motion was made or vote taken.

C. Purposeful Aging Liaison - Anthony Conley

Mr. Conley indicated that there was no report at this time.

D. Homelessness Liaison - Carlos Marroquin

Mr. Marroquin indicated that there was no report at this time.

E. Resilience Liaison - Bill Murphy

Copies were distributed of a FEMA "Emergency Supplies List." Mr. Murphy reminded to have emergency supplies and be prepared to "shelter in place" for "7-14 days." Firestorms are expected to be much larger as climate continues to change. Practice emergency escape routes. Update home insurance. "Have your . . . prescription medications handy." The water supply may be in jeopardy. Have a sleeping bag(s) and warm clothes; personal and hygienic supplies; battery-powered and hand-cranked radio(s); a signal whistle; dust mask; moist towlettes; garbage bags; flashlights; a can opener; and local maps available. "Be compassionate" to homeless people. Do not light a candle in case there is a gas leak.

F. Other liaison, alliance, and coalition reports

There were no other reports at this time.

IX. BOARD MEMBER APPOINTMENTS. "The Board shall by a majority vote of Board Members present fill the position; however, a minimum of 10 votes in favor of the Stakeholder candidate is required for approval." (HSDNC Bylaws art. V, sec. 6, par E.) Grace Cotango has submitted an application to be appointed to the HSDNC Board.

Mr. Burke explained that no vote could be taken to appoint any Board Members because a voting quorum was not present at this time.

X. APPOINT BOARD SECRETARY. "[T]he Board by simple majority will vote to elect from among its members the Officers consisting of Chairperson, Vice Chairperson, Treasurer and Secretary." (HSDNC Bylaws art VI, sec. 3).

Mr. Burke noted the volunteer opportunity and explained that no vote could be taken to appoint a Secretary because a voting quorum was not present at this time.

XI. LA COUNTY PARK IMPROVEMENT AND OPEN SPACE PROJECTS. The National Health Foundation is requesting that the HSDNC send a letter to Supervisor Kuehl requesting that the Board of Supervisors ensure the Measure A funds are focused on areas in the greatest need.

Ms. Cotango encouraged the above. The Supervisors will vote January 29th.

XII. INVITING THE COUNCILMEMBER TO BOARD MEETINGS

Mr. Haines explained about inviting L.A. City District 13 Councilman Mitch O'Farrell (213-207-3015; Councilmember.OFarrell@LACity.org; <http://CD13.LACity.org>).

XIII. ANNOUNCEMENTS

Mr. Conley announced that the next Board Meeting will be January 14th.

Consideration of Neighborhood Purposes Grants will be Agendized; he encouraged suggesting non-profit organizations to receive Grants.

XIV. ADJOURNMENT

Mr. Burke ended the discussion at 7:25 p.m.

Minutes written by DL, possibly edited by HSDNC. *The first paragraph of some Items, Motions/Resolutions and other wording may have been directly copied from the Agenda.* The HSDNC Minutes page is <https://www.hsdnc.org/agendas-and-minutes>.