

CITY OF LOS ANGELES

HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL

OFFICERS:

Damien Burke, Chair
Anthony Conley, Vice-Chair
Jessica Salans, Treasurer
Vacant, Secretary

5500 Hollywood Blvd., #313
Los Angeles, CA 90028
info@hsdnc.org
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ERIC GARCETTI
MAYOR

BOARD MEMBERS:

Ellie Albertson	Richard King
Alex Alferov	Jessica Kwon
Jakes Bayley	Carlos Marroquin
Damien Burke	Anita McMillan
Myra Chete	Bill Murphy
Anthony Conley	Jessica Salans
Keith Cornella	Jason Vogel
Paul Dougherty	*vacant
Doug Haines	*vacant
Dassler Jimenez	*vacant
	*vacant

Board Meeting Minutes Monday, January 14, 2019

Louis B. Mayer Building Suite #308, 5500 Hollywood Blvd., Hollywood, CA 90028
DRAFT Minutes [to be replaced by "Approved _[Month]_ _[date]_, 201_[year]_"]

HSDNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks ("")) at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

I. OPENING CEREMONIES

A. Call Meeting to Order (Damien Burke - Chair)

Chair Mr. Burke called the Meeting to order at 6:37 p.m.

B. Board Roll Call

- Roll Call was taken by Vice-Chair Mr. Conley. Thirteen of the 17 Board Members were present at the beginning of the Meeting: Alex Alferov, Jakes Bayley, Damien Burke (Chair), Anthony Conley (Vice-Chair), Keith Cornella, Paul Dougherty, Doug Haines, Dassler Jimenez, Richard King, Jessica Kwon, Anita McMillan, Bill Murphy and Jessica Salans (Treasurer). Ellie Albertson arrived later.
- Excused: Jason Vogel.
- Unexcused: Myra Chete and Carlos Marroquin.

The HSDNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is 11 (see <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlta=su46~>), so the Board could take such votes. Seventeen of the 21 Board Seats were filled (by election or appointment). Four Board Seats were vacant [*all At Large; to apply, see <https://www.hsdnc.org/join-the-hsdnc>]. Also attending: nine Stakeholders and Guests.

C. Welcome Remarks (Damien Burke - Chair)

- Mr. Burke welcomed everyone, and explained procedures and that the HSDNC “is an advisory Board to the government.”

II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS. Representatives from government offices and community-based organizations

A. LA City Council District 13, Mitch O’Farrell

- Dan Halden, of CD 13’s HEART program (323-957-6396; Daniel.Halden@LACity.org, www.CD13.com), reported that they support utility box murals. In November 2018 a 60-bed Bridge Housing owned by the YMCA opened at 1215 Lodi Pl. A facility housing up to 70 men and women operated in conjunction with PATH opened at 1533 Schrader next to the YMCA. Community Plan Update [<https://www.hcpu2.org>] comments are due by January 31st.

B. LAPD

- No representative was present and there was no report at this time.

C. Other Government Departments/Agencies

Lorenzo Briceno, Neighborhood Council Advocate, L.A. Dept. of Neighborhood Empowerment (DONE) (213-978-1551; Lorenzo.Briceno@LACity.org; www.EmpowerLA.org), reminded of tomorrow’s candidate filing deadline. Mr. Burke noted candidate registration forms on the literature table and online at EmpowerLA.org/elections. Mr. Conley reviewed filings so far.

III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Resident Adrian Mendoza was concerned about a tenant issue. Stephanie Okolo, Prevention Outreach Specialist, Hollywood Family Recovery Center [323-461-3161 . 3815; SOkolo@bhs-inc.org; <https://bhs-inc.org>], encouraged taking a survey regarding marijuana smoking in public; their goal is to help implement policies.

IV. NEW BUSINESS. “Agendas for all Meetings shall include an item referring to the addition of agenda items for upcoming Meetings. Stakeholders shall have the opportunity to request items be placed on upcoming agendas at this time.” (HSDNC Bylaws VIII. 2. A.)

There was no new business at this time.

Board Member Ellie Albertson arrived at this time, making 13 Board Members present (the HSDNC quorum is eleven).

V. ADMINISTRATIVE ITEMS

A. Approve the September 10, 2018 meeting minutes

MOTION (by Mr. Burke): The Hollywood Studio District Neighborhood Council approves the Minutes of its September 10, 2018 General Board Meeting as written.

MOTION PASSED by a voice vote with one abstained (Kwon).

B. Approve the October 8, 2018 discussion notes

MOTION (by Mr. Burke): The Hollywood Studio District Neighborhood Council approves the Notes of its October 8, 2018 Board Discussion as written.

MOTION PASSED by a voice vote with four abstained.

C. Approve the November 12, 2018 meeting minutes

MOTION (by Mr. Burke): The Hollywood Studio District Neighborhood Council approves the Minutes of its November 12, 2018 General Board Meeting as written.

MOTION PASSED by a voice vote with two abstained.

D. Approve the December 10, 2018 discussion notes

MOTION (by Mr. Burke): The Hollywood Studio District Neighborhood Council approves the Notes of its December 10, 2018 Board Discussion as written.

MOTION PASSED by a voice vote with five abstained.

Board Member Jessica Salans stepped out at this time, making 13 Board Members present (the HSDNC quorum is eleven).

E. Approve the Monthly Expenditure Report (MER) for November 2018

FUNDING MOTION (by Mr. Burke): The Hollywood Studio District Neighborhood Council approves its November 2018 Monthly Expenditure Report.

FUNDING MOTION PASSED by a roll call vote of the 12 eligible voters present with 12 in favor ("Yes" or "Aye") (Albertson, Alferov, Burke, Conley, Cornella, Dougherty, Haines, Jimenez, King, Kwon, McMillan and Murphy); zero opposed; zero abstained. Mr. Bayley was ineligible to vote due to not having current Ethics Training and/or Funding Training.

F. Approve the Monthly Expenditure Report (MER) for December 2018
No Motion was made or vote taken.

G. Approve the Monthly Expenditure Report (MER) for January 2019
No Motion was made or vote taken.

[This paragraph is copied from the Agenda.] Board meeting minutes are available from the HSDNC website at <https://www.hsdnc.org/agendas-and-minutes>. Monthly Expenditure Reports are available from the Neighborhood Council Funding Dashboard at <https://cityclerk.lacity.org/NCFundPortal/Dashboard.html>.

VI. BOARD MEETING CALENDAR. “A calendar of Board Meetings shall be established by the Board at its first Board Meeting of each calendar year” — HSDNC Bylaws (VIII. 1.). In 2018 the HSDNC Board held its Regular Meetings every month, on the second Monday of the month, at 6:30 pm.

MOTION (by Mr. Murphy, seconded by Mr. Dougherty): The Hollywood Studio District Neighborhood Council shall hold its Regular Meetings every month, on the second Monday of the month, at 6:30 p.m.

Board Member Jessica Salans returned at this time, making 14 Board Members present (the HSDNC quorum is eleven).

DISCUSSION: Mr. Conley suggested 7:00 because many Board Members arrive late.

MOTION PASSED by a roll call vote of the 14 eligible voters present with 14 in favor (“Yes” or “Aye”) (Albertson, Alferov, Bayley, Burke, Conley, Cornella, Dougherty, Haines, Jimenez, King, Kwon, McMillan, Murphy and Salans); zero opposed; one abstained.

VII. REPORT FROM THE CHAIR

Mr. Burke encouraged that, if a Committee Chair needs website access to post Agendas, contact him. He reminded to post Agendas by 72 hours before each meeting start time. He requested that Items for Board Meeting Agendas be submitted to him at least seven days before each Board Meeting.

VIII. COMMITTEE REPORTS. Reports from standing and ad hoc committees.

A. Outreach - Anthony Conley

Mr. Conley reported that the holiday “turned out great . . . over 300 people” attended. The Committee will meet again within a few weeks.

B. Bylaws, Selection, & Election - Richard King

Mr. King reminded that the HSDNC election is in March [31st].

C. Budget & Finance - Jessica Salans

Ms. Salans reported that available funding is \$31,233.15, out of \$42,000 annually allocated. Mr. Conley noted that the HSDNC only has until around April to allocate that funding by the [June 30th] Fiscal Year end. Mr. Alferov suggested funding the L.A. Community Gardens Council [<http://lagardencouncil.org>; <https://www.facebook.com/LACGC>], which helps a long-time local community garden; a garden Co-Director will submit a Neighborhood Purposes Grant (NPG) application. He said “we serve about 112 families . . . and we do workshops . . . [and] children’s programs.” Mr. Cornella noted that the garden’s Earth Day was a wonderful event.

D. Planning & Land Use Management (PLUM) - Doug Haines

Mr. Haines reported that the Committee met January 10th and will meet in February.

E. Homelessness and Housing - Richard King

Mr. King encouraged volunteering for the January 22nd Homeless Count and giving input about the Community Plan. Mr. Haines believed that City housing policies may create more homelessness.

F. Other standing and ad hoc committee reports

There were no other reports at this time.

IX. LIAISONS, ALLIANCES, AND COALITIONS. Reports from liaisons and alliances and coalitions HSDNC is a member of.

[This Agenda Item was addressed after Item #XI.]

A. LANCC - Jessica Salans

Ms. Salans indicated that there was no report at this time.

B. DWP Advocacy and/or Oversight Committees - Paul Dougherty

Mr. Dougherty indicated that there was no report at this time.

C. Purposeful Aging Liaison - Anthony Conley

Mr. Conley indicated that there was no report at this time.

D. Homelessness Liaison - Carlos Marroquin

Mr. Burke indicated for Mr. Marroquin that there was no report at this time.

E. Resilience Liaison - Bill Murphy

■ Shake Alert LA

Mr. Murphy reported that an earthquake alert smartphone app ("ShakeAlertLA") now is available [<https://earthquake.lacity.org/shakealertla>]. "You can create your own emergency plan."

F. Other liaison, alliance, and coalition reports

There were no other reports at this time.

X. APPOINT BOARD SECRETARY. "[T]he Board by simple majority will vote to elect from among its members the Officers consisting of Chairperson, Vice Chairperson, Treasurer and Secretary." (HSDNC Bylaws VI. 3.)

Mr. Burke read aloud from the Bylaws the Secretary duties.

XI. FUNDING UP TO \$1000 FOR A MILLION DROPS NEIGHBORHOOD PURPOSE GRANT. A Million Drops is requesting a Neighborhood Purpose Grant of \$1,000 to provide free laundry vouchers to homeless individuals in the Hollywood Area.

Mr. Conley read aloud from the NPG application.

FUNDING MOTION (by Mr. Dougherty, seconded by Ms. McMillan): The Hollywood Studio District Neighborhood Council will allocate a Neighborhood Purpose Grant of \$1,000 to provide free laundry vouchers to homeless individuals in the Hollywood area.

FUNDING MOTION PASSED by a roll call vote of the 12 eligible voters present with all 12 in favor (“Yes” or “Aye”) (Albertson, Alferov, Burke, Conley, Cornella, Dougherty, Haines, Jimenez, King, Kwon, McMillan and Murphy); zero opposed; zero abstained. Mr. Bayley was ineligible to vote due to not having current Ethics Training and/or Funding Training.

[Mr. Burke noted that the Agenda distributed at this Meeting, showing Item XII as XI and XIII as XII, was different from the posted Agenda; the posted Agenda was correct and is reflected in these Minutes.]

XII. LA COUNTY PARK IMPROVEMENT AND OPEN SPACE PROJECTS. The National Health Foundation is requesting that the HSDNC send a letter to Supervisor Kuehl requesting that the Board of Supervisors ensure the Measure A funds are focused on areas in the greatest need. No Motion was made or vote taken.

XIII. INVITING THE COUNCILMEMBER TO BOARD MEETINGS

Mr. Haines described the effort to invite City Councilman Mitch O’Farrell to Neighborhood Council Meetings. Ms. Salans read aloud a draft letter.

MOTION (by Mr. Haines, seconded by Mr. Conley): The Hollywood Studio District Neighborhood Council supports the Atwater Village Neighborhood Council letter inviting City Councilman Mitch O’Farrell to attend Neighborhood Council Meetings.

MOTION PASSED by a roll call vote of the 13 eligible voters present with 12 in favor (“Yes” or “Aye”) (Albertson, Alferov, Bayley, Burke, Conley, Cornella, Dougherty, Haines, Jimenez, King, McMillan and Murphy); zero opposed; one abstained (Kwon).

XIV. ANNOUNCEMENTS

Ms. Salans announced that she is a Field Deputy for City Councilman Mike Bonin.

XV. ADJOURNMENT

Mr. Burke declared and the Board agreed to **ADJOURN** the Meeting at 7:41 p.m.

Minutes written by DL, possibly edited by HSDNC. *The first paragraph of some Items, Motions/Resolutions and other wording may have been directly copied from the Agenda.* The HSDNC Minutes page is <https://www.hsdnc.org/agendas-and-minutes>.