

CITY OF LOS ANGELES

**HOLLYWOOD STUDIO DISTRICT
NEIGHBORHOOD COUNCIL**

CALIFORNIA

OFFICERS:

Anthony Lagasca
Chair

Damien Burke
Vice Chair

Kent Winfrey
Treasurer

Melvyn Marroquin
Secretary

5500 Hollywood Blvd.
#313
Los Angeles, CA 90028
info@hsdnc.org
www.hsdnc.org



ERIC GARCETTI
MAYOR



BOARD MEMBERS:

Alex Alferov
Anthony Lagasca
Christina Derenthal
Craig Cox
Damien Burke
Daniel Moreno
Dasler Jimenez
Doug Haines
Efrain Gonzalez
Homer Alba

Jason Vogel
Jonathan Collins
Jose Torres
Kent Winfrey
Luke Vincent
Melvyn Marroquin
Vacant 1
Vacant 2
Vacant 3
Vacant 4

HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL (HSDNC)

Monday, September 12, 2016, 6:30 PM

Louis B. Mayer Building - The Gallery Space, 1st Floor

5500 Hollywood Boulevard, Hollywood, CA 90028

HSDNC REGULAR BOARD MEETING AGENDA

Items are listed for reference only and may be discussed out of order

- I. OPENING CEREMONIES (8 mins)**
 - A. Call Meeting to Order & Flag Salute** (Anthony Lagasca - Chairman)
 - B. Board Roll Call** (Melvyn Marroquin - Secretary)
 - C. Welcome Remarks** (Anthony Lagasca - Chairman)
 - D. Introduction of Board Members**
 - E. Introduction of Visitors/Stakeholders** (Voluntary)
- II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS (10 mins)**
(Representatives from government offices and community-based organizations)
 - A. City and Government Entities**
 - B. CD 13**
 - C. LAPD**
 - D. City Attorney**
- III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS (6 mins)**
(up to 2 minutes per speaker; speakers are requested to fill out speaker cards)
- IV. NEW BUSINESS (Board Members and Stakeholders) (6 mins)**
(Matters/issues not previously identified for future board consideration and action)
- V. ANNOUNCEMENTS (Board Members/Public) (6 mins)**

VI. CHAIRMAN'S REPORT

(20 mins)

A. Board Resignation Announcement

1. Christina Derenthal, Business Tenant Seat

B. Board Seat Vacancies Update

1. Business Tenant Seat - Currently Available for At-Large Candidate
2. Stakeholder Representative Seat 3 - Currently Available for At-Large Candidate
3. Stakeholder Representative Seat 4 - Currently Available for At-Large Candidate
4. Business Tenant Seat (In Midst of 30 Days Outreach for At-Large Candidate)
5. Business Tenant Seat (In Midst of 25 Days Outreach for Eligible Candidate)

C. Discussion and Possible Action to Fill the HSDNC Vacant Board Seats

1. Bylaws, Selection and Election Committee Candidate Recommendations (Vice-Chair Damien Burke)
2. Board Vote to Seat the Recommended Candidates

D. Installation of New Board Members

Neighborhood Council Board Member Oath:

"I pledge to represent the Hollywood Studio District NC with dignity, integrity, and pride. I will encourage other points of view, even when they differ from my own. I will respect, value, and consider everyone's opinion. I will find the good in my neighborhood, and praise it and promote it. To my neighbors, and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability."

E. Discussion and Possible Action for All Board Members to Complete the DONE EmpowerLA Leadership Academy Online Training Classes by December 31, 2016

DONE provides online training classes through videos on a number of topics through their EmpowerLA Leadership Academy which can be found at <http://empowerla.org/leadership-academy/>. Topic categories include: **Funding, Policy, Outreach & Marketing, and Fundamentals**. HSDNC. Board Members are strongly encouraged to complete all the self-study training classes by the end of the year. Progress of member completion to be posted on the www.hsdnc.org website.

VII. BUDGET ADVOCATE REPORT (Jay Handal - Co-Chair NC Budget Advocates)

(5 mins)

VIII. ADMINISTRATIVE ITEMS

A. Approval of the Minutes

(8 mins)

1. May 9, 2016 Board Meeting
2. June 29, 2016 Special Meeting
3. July 11, 2016 Board Meeting
4. August 8, 2016 Board Meeting

B. Discussion and Possible Action to Adopt a Special Rule of Order Permitting a Consent Agenda Format

(8 mins)

RULE OF ORDER: "A consent agenda may be presented by the president at the beginning of a meeting. Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent with limited questions and discussion. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion

of the presiding officer.”

- C. Discussion and Possible Action to Negotiate A Lease for the Current HSDNC Office Space at The Mayer Bldg, 5500 Hollywood Blvd, #313, Los Angeles, CA 90028** (10 mins)

IX. TREASURER’S REPORT (15 mins)

- A. Discussion and Possible Action to Approve the Monthly Expenditure Reports (MERs) for May, June, July and August 2016** (See Attachments)

X. FUNDING ITEMS

- A. Discussion and Possible Action to Approve Paying ABS, LLC \$1,600 for Office Rent** (July, August, September and October 2016 Monthly Rent) (5 mins)

- B. Discussion and Possible Action to Approve the HSDNC Revised FY 2016-2016 Budget** (5 mins)

o Operations	\$17,568
o Outreach	\$16,020
o Neighborhood Purpose Grant	\$1,812
o Community Improvement	\$1,300
o Elections	\$300

- C. Discussion and Possible Action to Approve Up to \$500 to Support HUNC’s September 15th Speaker Series Event** (Presenter: HUNC Representative) (5 mins)

- D. Discussion and Possible Action to Approve Up to \$500 to Support HUNC’s October 8th Ballot Initiative Expo** (Presenter: HUNC Representative) (5 mins)

- E. Discussion and Possible Action to Approve Up to \$500 to Support HUNC’s October 19th Renter’s Alliance Town Hall** (Presenter: HUNC Representative) (5 mins)

- F. Discussion and Possible Action to Contribute Up to \$500 to Each of the Following Three Organizational Funds** (8 mins)

1. Budget Advocacy Fund
2. NC Congress Fund
3. EmpowerLA Awards Ceremony Fund

XI. STANDING COMMITTEE REPORTS

- A. Outreach Committee** (Melvyn Marroquin) (5 mins)
- B. Bylaws, Selection & Election Committee** (Damien Burke) (5 mins)
- C. PLUM Committee** (Homer Alba) (5 mins)
- D. Public Safety Committee** (Craig Cox) (5 mins)
- E. Youth Committee** (Jonathan Collins) (5 mins)

XII. UNFINISHED BUSINESS

- A. Discussion and Possible Action to Ratify Committee Members as Recommended And Presented By The Committee Chairs** (10 mins)

1. Budget and Finance
2. Public Safety

- B. Presentations (8 mins)**
1. Report From The July 2016 Los Angeles Neighborhood Council Coalition Monthly Meeting (Presenter: Damien Burke)
 2. Report from the July 2016 DWP Advocacy Committee Bi-Monthly Meeting (Presenter: Damien Burke)
- C. Discussion and Possible Action to Research Locating a Council Work Space (8 mins) and Additional Meeting Venues**
- D. Discussion and Possible Action to Research Finding a Mail Box and Copy Service for Council Use (8 mins)**
- E. Discussion and Possible Action to Appoint an HSDNC Budget Representative And Alternate (8 mins)**
- Duties of Budget Representative and Alternate:**
- Soliciting input from their Neighborhood Council and stakeholders on priorities in their area and suggestions to improving City efficiency, increasing City income and reducing costs;
 - Attending Budget Day, expressing the issues of concern to their Neighborhood Council and stakeholders, voting for Budget Advocates;
 - Contacting one of the Budget Advocate co-chairs if cannot reach Budget Advocate for their Region (5) or if have other concerns;
 - Soliciting input from their Neighborhood Council and stakeholders on an ongoing Basis as City political issues evolve and communicating it to the Budget Advocates on a monthly basis;
 - Ensuring a Budget Advocate report is on every Neighborhood Council agenda;
 - Reporting on Budget Advocate activities and concerns;
 - Encouraging stakeholders to join the Budget Advocates on areas of their concern and/or expertise (i.e., affordable housing, homelessness, public transportation, etc.)
 - Help set up and work with other Budget Representatives and Advocates to coordinate a Regional Budget Day (tentatively January in 2017) to address issues of interest to their region and solicit input on local concerns, AND to promote the attendance and participation of their board and stakeholders;
 - Suggest/self-nominate Budget Representatives for the following Fiscal Year (July 1-June 30) and help advertise/solicit attendance at Budget Day 2017.
- F. Discussion and Possible Action to Appoint An LADWP Advocacy and Oversight Committee Representative and Alternate (8 mins)**
- G. Discussion and Possible Action to Send a Certificate Or Letter of Appreciation to the Barrio Music Organization for Their Contribution to the 2015 Holiday Party (3 mins)**
- H. Discussion and Possible Action to Host a Hollywood Alliance of Neighborhood Councils Meeting (5 mins)**
- I. Discussion and Possible Action to Set the HSDNC Standing Meetings to Be Held Monthly (2 mins)**

XIII. DISCUSSION AND POSSIBLE ACTION REGARDING 5456 BARTON AVENUE, LOS ANGELES, CA 90038

(Case No.: AA-2015-832-PMLA-SL; ENV-2015-833-CE)

Background: This is a 1-story, single-family home built in 1910, located at 5456 Barton Avenue. Developers are proposing to demolish the structure and construct a 4-unit, 3-story, 30-feet in height Small Lot Subdivision with 8 parking spaces on the 6,777 sq. ft. lot in the RD1.5-1XL Zone.

Applicant: Alex Goodson
Applicant's Representative: Tala Associates

Note: The HSDNC PLUM Committee had an initial presentation of the proposed project at its June 20, 2015 committee meeting. The consultant subsequently stated that the project was on hold. However, on August 10, 2016 the City Planning Dept. conducted a public hearing on the project.

XIV. GOOD OF THE ORDER

(5 mins)

XV. ADJOURNMENT

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - HSDNC agendas are posted for public review as follows:

- Lemon Grove Recreation Center, 4959 Lemon Grove Avenue, Los Angeles, CA 90029
- www.HSDNC.ORG
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Anthony Lagasca, Board President, at (323) 645-0864 or email chair@hsdnc.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 4959 Lemon Grove Avenue, Los Angeles, CA 90029, at our website: www.HSDNC.org or at the scheduled meeting. In addition, if you would like a copy

of any record related to an item on the agenda, please contact Anthony Lagasca, Board President, at (323) 645-0864 or email chair@hsdnc.org.

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the HSDNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the HSDNC Bylaws. The Bylaws are available at our Board meetings and on our website www.HSDNC.org.

SERVICIOS DE TRADUCCION - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Favor de entrar en contacto con Anthony Lagasca, el Presidente de la Mesa Directiva, por (323) 301-4818 o por correo electrónico al chair@hsdnc.org para avisar al Concejo Vecinal.

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