

## CITY OF LOS ANGELES

### HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL

CALIFORNIA

#### OFFICERS:

**Anthony Lagasca**  
Chair

**Damien Burke**  
Vice Chair

**Kent Winfrey**  
Treasurer

**Melvyn Marroquin**  
Secretary

5500 Hollywood Blvd.  
#313  
Los Angeles, CA 90028  
info@hsdnc.org  
www.hsdnc.org



**ERIC GARCETTI**  
MAYOR



#### BOARD MEMBERS:

Alex Alferov  
Anita McMillan  
Anthony Conley  
Anthony Lagasca  
Bill Murphy  
Damien Burke  
Daniel Moreno  
Dassler Jimenez  
Doug Haines  
Efrain Gonzalez

Homer Alba  
Jason Vogel  
Jonathan Collins  
Jose Torres  
Kent Winfrey  
Luke Vincent  
Melvyn Marroquin  
Paul Dougherty  
Vacant 1  
Vacant 2

### HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL (HSDNC)

#### Regular Board Meeting Agenda

**Monday, December 12, 2016 - 6:30 PM**

Louis B. Mayer Building - 4th Floor Conference Room

5500 Hollywood Boulevard, Hollywood, CA 90028

(Parking available in the lot behind the Mayer Bldg. off Western Avenue)

**6:00 PM - Meet & Greet, Refreshments, Music**

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

**All items are listed for discussion, possible action and for reference only and may be discussed out of order.**

#### I. OPENING CEREMONIES

**(8 mins)**

- A. Call Meeting to Order & Pledge of Allegiance** (Anthony Lagasca - Chairman)
- B. Board Roll Call** (Melvyn Marroquin - Secretary)
- C. Welcome Remarks** (Anthony Lagasca - Chairman)
- D. Introduction of Board Members**
- E. Introduction of Guest Visitors/Stakeholders** (voluntary)

#### II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS

**(10 mins)**

(Representatives from government offices, Police Department, and community-based organizations)

- A. LA City Council District Representative(s)**
- B. LAPD Senior Leads**
- C. Other Government Departments/Agencies, Including Dept of Neighborhood Empowerment and Other Representatives Present**
- D. City Attorney**
- E. Community Organizations**
  - 1. Heather Carmichael, *My Friend's Place* Executive Director

- III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS (10 mins)**  
Comments from the public on non-agenda items within the Board’s jurisdiction  
(Up to 2 minutes per speaker; speakers are requested to fill out speaker cards)
- IV. NEW BUSINESS (Board Members and Stakeholders) (5 mins)**  
(Matters/issues not previously identified for future board consideration and action;  
Up to 2 minutes per speaker; speakers are requested to fill out speaker cards)
- V. CHAIRMAN’S REPORT (6 mins)**  
**A. Board Seat Vacancies Update**  
1. Two (2) At-Large Seats Currently Available
- VI. PRESENTATION OF THE HOLLYWOOD BLVD HOMELESS FEEDING PROGRAM (20 mins)**  
**A. Salvation Army - Pilar Buelna, Div. Dir. Social Services**  
**B. Hollywood Village - Mick Maravic, Business Owner**  
**C. Questions and Answer Period**
- VII. ADMINISTRATIVE ITEMS (30 mins)**  
**A. Approve the October 10, 2016 Board Meeting Minutes**  
**B. Approve the October 20, 2016 Special Meeting Minutes**  
**C. Approve the November 14, 2016 Board Meeting Minutes**  
**D. Approve the December 1, 2016 Special Board Meeting Minutes**  
**E. Bylaws, Selection & Election Committee Applicant Recommendations for Vacant Board Seats**  
1. Jessica Kwon  
2. Bryan Parent  
3. Carrie Poppy  
**F. Vote to Approve the Applicants for the Vacant Board Seats**  
1. Jessica Kwon  
2. Bryan Parent  
3. Carrie Poppy  
**G. Installation of New Board Members**  
Neighborhood Council Board Member Oath:  
*“I pledge to represent the Hollywood Studio District NC with dignity, integrity, and pride. I will encourage other points of view, even when they differ from my own. I will respect, value, and consider everyone’s opinion. I will find the good in my neighborhood, and praise it and promote it. To my neighbors, and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability.”*  
**H. Establish an Ad Hoc Public Forum Committee**  
**I. Establish the Directive for the Ad Hoc Public Forum Committee**  
*“To Collaborate with Other Neighborhood Councils, Government Departments/Agencies, Community Organizations and Stakeholders in Order to Organize and Conduct Public Forums to Address Current Topics Affecting the Community”*

**J. Appoint a Chair for the Ad Hoc Public Forum Committee**

1. Nominations
2. Board Ratification of Candidate(s)

**K. Ratify Committee Members as Appointed by the Committee Chairs**

**VIII. FUNDING ITEMS**

**(10 mins)**

- A. Approve the Monthly Expenditure Report for November 2016**
- B. Approve Funding Up to \$800 to Purchase One Apple iPad for Outreach Use**
- C. Approve Funding Up to \$300 to Purchase a Verizon Hotspot Device**
- D. Approve Funding Up to \$500 to Subscribe to a Verizon Wireless Hotspot Data Plan For FY 2016-2017**
- E. Approve Funding Up to \$100 for Facebook Advertising**

**IX. BOARD AND COMMITTEE REPORTS**

**(20 mins)**

**A. Standing and Ad Hoc Committees (General Monthly Activities Report)**

1. Bylaws, Selection & Election - *Damien Burke*
2. Budget & Finance - *Kent Winfrey*
3. PLUM (Planning & Land Use Management) - *Homer Alba*
4. Outreach - *Melvyn Marroquin*
5. Youth - *Jonathan Collins*
6. Public Safety - *TBD*
7. IT Committee - *Aaron Downes*
8. Homelessness Advocacy - *Bill Murphy*

**X. UNFINISHED BUSINESS**

**(6 mins)**

**A. Reconsider Motion to Adopt a Special Rule of Order Permitting a Consent Agenda Format**

RULE of ORDER: "A consent agenda may be presented by the board chairman at the beginning of a meeting. Items may be removed from the consent agenda on the request of any one board member. Items not removed may be adopted by general consent with limited questions and discussion. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the board chairman."

**B. Discussion and Possible Action to Research Locating a Council Work Space and Additional Meeting Spaces** **(6 mins)**

**C. Discussion and Possible Action to Research Finding a Mail Box and Copy Service for Council Use** **(6 mins)**

**D. Submit a Community Impact Statement Asking the City Council to Urge the State Governor to Declare a State of Emergency to Release Funds to Mitigate The Homelessness Situation in Los Angeles** **(6 mins)**  
(See City Council File 15-1138-S11, Title: Neighborhood Councils/Addressing Homelessness/Comprehensive Homeless Strategy)

**E. Submit a Letter to the Governor and Elected State Officials Urging Them to Declare a State of Emergency to Release Funds to Mitigate the Homelessness Situation in Los Angeles** **(6 mins)**

- XI. SUBMIT A COMMUNITY IMPACT STATEMENT TO THE CITY COUNCIL RECOMMENDING THEY APPROVE A CITY ORDINANCE PROHIBITING STREET FEEDING PROGRAMS ON HOLLYWOOD BLVD AND SUNSET BLVD IN HOLLYWOOD** (6 mins)
- XII. APPROVE FUNDING UP TO \$2,500 TO DISSEMINATE INFORMATION TO HSDNC STAKEHOLDERS APPRISING THEM OF THE SALVATION ARMY HOMELESS FEEDING PROGRAM SITUATION** (6 mins)
- XIII. ANNOUNCEMENTS** (Board members and stakeholders) (5 mins)  
(up to 1 minute per speaker; speakers are requested to fill out speaker cards)
- XIV. NEW BUSINESS** (Board Members and Stakeholders) (6 mins)  
(Matters/issues not previously identified for future board consideration and action;  
Up to 2 minutes per speaker; speakers are requested to fill out speaker cards)
- XV. GOOD OF THE ORDER** (Board Member Comments) (5 mins)  
Board members to offer comments or observations (without formal motions) about the council work
- XVI. ADJOURNMENT**

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairman.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - HSDNC agendas are posted for public review as follows:

- Lemon Grove Recreation Center, 4959 Lemon Grove Avenue, Los Angeles, CA 90029
- [www.HSDNC.ORG](http://www.HSDNC.ORG)
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Anthony Lagasca, Board Chairman, at (323) 301-4818 or email [chair@hsdnc.org](mailto:chair@hsdnc.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 4959 Lemon Grove Avenue, Los Angeles, CA 90029, at our website: [www.HSDNC.org](http://www.HSDNC.org) or at the scheduled meeting. In addition, if you would like a copy

of any record related to an item on the agenda, please contact Anthony Lagasca, Board Chairman, at (323) 301-4818 or email [chair@hsdnc.org](mailto:chair@hsdnc.org).

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the HSDNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the HSDNC Bylaws. The Bylaws are available at our Board meetings and on our website [www.HSDNC.org](http://www.HSDNC.org).

**SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Favor de entrar en contacto con Anthony Lagasca, el Presidente de la Junta Directiva, por (323) 301-4818 o por correo electrónico al [chair@HSDNC.org](mailto:chair@HSDNC.org) para avisar al Concejo Vecinal.

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**Department of Neighborhood Empowerment**

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