

CITY OF LOS ANGELES

HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL

OFFICERS:

Bill Zide

Chair

Jennifer Barbosa

Vice Chair

Paul Dougherty

Treasurer

Jirair Tossunian

Secretary

5500 Hollywood Blvd Ste 406
Los Angeles, CA 90028



ERIC GARCETTI
MAYOR

CALIFORNIA



COMMITTEE MEMBERS:

Orletha Andersen

Chair

Jing Wan*

Christian Beck*

Don Durkee*

Luke Vincent*

Jirair Tossunian*

**denotes HSDNC Board members*

BYLAWS & ELECTION COMMITTEE MEETING Tuesday February 17th, 2015 at 6:30pm

Historic Mayer Building

5500 Hollywood Blvd 4th Floor – West Wing, Los Angeles, CA 90028
4th Floor Conference Room

COMMITTEE MEETING MINUTES

Items are listed for reference only and may be discussed out of order

1. **Meeting called to order**, welcome remarks by chair 6:30pm
Meeting called to order at 6:35pm
 - a. Introduction of stakeholders/visitors
Mark Allan – Introduced himself, seeking to join the Board
Aaron Downes – Board Member
2. **Roll Call** 6:35pm
Orletha Andersen - Present
Jing Wan - Absent
Christian Beck - Present
Don Durkee - Present
Luke Vincent - Present
Jirair Tossunian - Present
3. **Approval of Minutes from 1/21/2015 Meeting** 6:40pm
Christian moves to approve Bylaws as amended, Jirair 2nd's motion approved 3-0-2 Luke & Don abstain
4. **Public Comments** on Non-Agenda items 6:45pm
Jirair commented regarding upcoming PLUM meeting and their agenda items
Don commented regarding all board members be required to go to 3 committee meetings per year, firmly stated.
5. **Discussion & Possible Action** to make recommendations to the Board for application 6:50pm

from Ed Hunt to fill a vacant board seat. – cancelled (Ed Hunt did not show up)

- 6. Discussion & Possible Action** to make recommendations to the Board for application from Mark Allan to fill a vacant board seat. 7:00pm

Motion to recommend him to the Board by Don 2nd Orletha approved 5-0-0

- 7. Discussion & Possible Action** to make recommendations to the Board for amending our current bylaws Article V Section 4 – Term and Term Limits – Postponed 7:10pm

- 8. Discussion & Possible Action** to make recommendations to the Board for amending our current bylaws Article V Section 5 – Duties & Powers 7:20pm

Motion to revise as follows:

The primary duties of the Board Members shall be to (a) govern the Council and to carry out its objectives; (b) attend and participate in Board Meetings; (c) attend, participate, and join at least one of the HSDNC's Standing Committees; (d) assist with outreach to the community including attending HSDNC outreach events as well as other community events; and (f) other duties as prescribed by the Board.

Motion by Jirair 2nd by Don approved 5-0-0

- 9. Discussion & Possible Action** to make recommendations to the Board for amending our current bylaws Article V Section 11 – Community Outreach 7:30pm

Motion to keep section the same by Jirair 2nd by Luke 4-0-0 Don absent from vote

- 10. Discussion & Possible Action** to make recommendations to the Board for amending our current bylaws Article VI – Officers 7:40pm

Motion to leave Section 1: Officers of the Board as is by Luke 2nd by Don 5-0-0

Luke left the meeting at 8:00pm

Motion to revise Section 2: Duties and Powers as follows:

A: Chairperson shall be responsible for the following:

- Preside at all council meetings and ensure the meeting stays on time and topic
- Responsible for setting the agendas
- Delegate additional duties to Board Members
- Keeping the Board Members informed of all relevant information received

B: Vice Chairperson shall be responsible for the following:

- Serve in the place of the Chair in the absence of the Chair
- Collect relevant information for future meeting agenda items; relay to Chair
- Monitor the time during the meeting

C: Secretary shall be responsible for the following:

- Taking minutes of the meeting, minutes shall include motions and votes, but shall not be a transcription
- Keeping minutes of all meetings
- Ensuring each meeting is recorded either via audio or video
- Distributing the minutes of each meeting both draft and final

Future items from Article VI postponed to next meeting

Motion by Jirair 2nd by Don approved 4-0-0

- 11. Discussion & Possible Action** to make recommendations to the Board for amending other sections of the Bylaws as discussed and voted on by the committee - postponed 7:50pm

12. Discussion & Possible Action for changing the date, time, and/or location of all future standing meetings for the Bylaws & Election Committee 8:10pm

Motion to change the standing meeting date to third Wednesday of every month at 6:30pm at the Mayer Bldg by Jirair 2nd by Christian approved 5-0-0

13. Announcements/New Business 8:25pm
None

14. Adjourn Meeting 8:30pm
Adjourned at 8:34pm

HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL

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