

Department of Neighborhood Empowerment

Reporting Month: JULY

NC Name: Hollywood Studio District

Budget Fiscal Year: 2016-2017

MONTHLY EXPENDITURE REPORT

Submitted: 9/22/2016

EMPOWER I.A.

DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT



FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)							1099 Reportable	TOTAL
A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE VENDOR			
1	7/5/2016 Phone	OPERATIONS	Coma					16.00 \$16.00
2	7/6/2016 Overdraft Fee	OPERATIONS	Union Bank					33.00 \$33.00
3	7/11/2016 Overdraft Fee	OPERATIONS	Union Bank					7.00 \$7.00
4								
5								
6								
7								
8								
9								
10								
11								
12								
SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)								56 \$56.00
B CUMULATIVE EXPENDITURES FROM PRIOR MONTHS								\$0.00
C OUTSTANDING COMMITMENTS								
C 1. Outstanding Checks (checks that have been issued, but have not yet cleared the account)								
C 2. Rent/Lease								
C 3. Contractual Services								
C 4. Large Purchases								
C 5. Neighborhood Purpose Grants (pending or in process)								
C 6. Temporary Staffing Services								
C 7. Storage								
C 8. Other Outstanding Commitments								
SUBTOTAL: Outstanding Commitments								
D Total Expenditures & Commitments								
E Total Adjustments by Department (such as use taxes assessed, credits from prior fiscal years, etc) (use '+' for credits, '-' for deductions)								
F Approved Budget 2016-2017								
G Balance of Budget								



Reporting Month:	JULY		
NC Name:	Hollywood Studio District		

MONTHLY CASH RECONCILIATION				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$0.00	\$9,250.00	\$9,250.00	\$56.00	\$9,194.00

MONTHLY BUDGETARY ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016- 17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B + C - D
100	Operations	\$10,000.00	\$56.00			\$9,944.00
200	Outreach	\$20,000.00	\$0.00			\$20,000.00
300	Community Improvement	\$3,000.00	\$0.00			\$3,000.00
400	NPG	\$4,000.00	\$0.00			\$4,000.00
500	Elections		\$0.00			\$0.00
900	Unallocated		\$0.00			\$0.00
	TOTAL	\$37,000.00	\$56.00	\$0.00	\$0.00	\$36,944.00

NEIGHBORHOOD COUNCIL DECLARATION

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.

Treasurer Signature		Signer's Signature	
Print Name	KENT WINFREY	Print Name	ANTHONY WAGNER
Date	8/24/16	Date	8/24/16
NC Additional Comments			

Revision Date 07/11/16

Reporting Month:	JULY
NC Name:	Hollywood Studio District

Department of Neighborhood Empowerment		EMPOWER LA					
Board Vote Form							
NC NAME: Hollywood Studio District							
Budget Fiscal Year: 2016-2017							
Meeting Date: 27-Sep-16							
Agenda Item: IV.C							
Description: Approval of MFR for July, 2016							
Vote Count							
*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.							
Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Homer Alba	Business Ten Seat/PLUM Com Chair	X					
Alex Alferov	Property Owner Seat	X					
Damien Burke	Stakeholder Representative 1/Vice-Chair	X					
Jonathan Collins	At-Large Tenant Seat/Youth Com Chair	X					
Efrain Gonzalez	At-Large Tenant Seat	X					
Doug Harnes	At-Large Tenant Seat					X	
Dassler Jimenez	Stakeholder Representative 5	X					
Anthony Lagasca	Stakeholder Representative 2/Chair	X					
Melvyn Marroquin	Stakeholder Representative 7/Secretary	X					
Daniel Moreno	Stakeholder Representative 6	X					
Jose Torres	Property Owner Seat	X					
Luke Vincent	At-Large Tenant Seat					X	
Jason Vogel	Property Owner Seat					X	
Kurt Winfrey	Property Owner Seat/Treasurer	X					
Totals:		11				3	
NC Quorum: 11							
We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.							
Treasurer's Signature:	<i>[Signature]</i>	Signer's Signature:	<i>[Signature]</i>				
Print/Type name:	KURT WINFREY	Print/Type name:	ANTHONY LAGASCA				
Date:	9-29-16	Date:	9-29-16				
NC Additional Comments:							

CITY OF LOS ANGELES

**HOLLYWOOD STUDIO DISTRICT
NEIGHBORHOOD COUNCIL**

CALIFORNIA

OFFICERS:

Anthony Lagasca

Chair

Damien Burke

Vice Chair

Kent Winfrey

Treasurer

Melvyn Marroquin

Secretary

5500 Hollywood Blvd.
#313

Los Angeles, CA 90028
info@hsdnc.org
www.hsdnc.org



ERIC GARCETTI
MAYOR



Board Members:

Alex Alferov
Anthony Lagasca
Damien Burke
Daniel Moreno
Dasler Jimenez
Doug Haines
Efrain Gonzalez
Homer Alba
Jason Vogel
Jonathan Collins

Jose Torres
Kent Winfrey
Luke Vincent
Melvyn Marroquin
Vacant 1
Vacant 2
Vacant 3
Vacant 4
Vacant 5
Vacant 6

HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL (HSDNC)

Tuesday, September 27, 2016, 6:30 PM

Hollywood Forever Cemetery, Historic Chapel

6000 Santa Monica Blvd, Los Angeles, CA 90038

HSDNC SPECIAL MEETING AGENDA

All items are listed for discussion, possible action and for reference only and may be discussed out of order.

- I. WELCOME REMARKS (5 mins)**
 - A. Call Meeting to Order** (Anthony Lagasca - Chairman)
 - B. Board Roll Call** (Melvyn Marroquin - Secretary)
 - C. Welcome Remarks** (Anthony Lagasca - Chairman)
- II. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS (10 mins)**

Comments from the public on non-agenda items within the Board's jurisdiction (up to 2 minutes per speaker; speakers are requested to fill out speaker cards)
- III. CHAIRMAN'S REPORT (5 mins)**
 - A. Craig Cox Board Removal Announcement**
 - B. Board Seat Vacancies Update**
 - 1. One (1) Business Tenant Seat - Available for At-Large Candidate
 - 2. Two (2) Stakeholder Representative Seats (3 & 4) - Available for At-Large Candidates
 - 3. Business Tenant Seat (In midst of 30 Days Outreach for At-Large Candidate) - Orletha
 - 4. Business Tenant Seat (In midst of 25 Days Outreach for Eligible Candidate) - Christina
 - 5. Business Tenant Seat (Start of 25 Days Outreach for Eligible Candidate) - Craig
 - C. Board Standing Committee Membership** (Article V, Section 5(c))

IV. FUNDING ITEMS

(30 mins)

- A. Approve the Monthly Expenditure Reports (MERs) for May and June 2016**
(See Attachments)
- B. Approve the HSDNC FY 2016-2017 Budget Package**
(Includes Strategic Plan, Outreach Survey, FY Budget and Self Assessment)
 - o Operations** **\$23,052**
 - o Outreach** **\$13,948**
 - o Neighborhood Purpose Grant** **\$0**
 - o Community Improvement** **\$0**
 - o Elections** **\$0**
- C. Approve the MERs for July, August and September 2016** (See Attachments)
- D. Approve Funding Up to \$1,105 to Purchase Board Member Business Cards**
- E. Approve Funding \$640.91 to Purchase an Epson Projector**
- F. Approve Funding Up to \$75 to Purchase a Portable Folding Table**
- G. Approve Funding Up to \$550 to Purchase a Video Camera**
- H. Approve Funding Up to \$500 to Support HUNC's September 15th Speaker Series Event**
- I. Approve Funding Up to \$500 to Support HUNC's October 8th Ballot Initiative Expo**
- J. Approve Funding Up to \$500 to Support HUNC's October 19th Renter's Alliance Town Hall**
- K. Negotiate A Lease for the Current HSDNC Office Space at The Mayer Bldg,**
(5500 Hollywood Blvd, Los Angeles, CA 90028)
- L. Pay ABS Property Management \$2,000 for Office Rent (July, August, September, October and November 2016)**
- M. Approve Funding \$164.24 per Month for the Office Konica-Minolta Copy Machine**
- N. Approve Funding Up to \$500 Each for the Following Organizational Funds**
 - 1. Budget Advocacy Fund
 - 2. NC Congress Fund
 - 3. EmpowerLA Awards Ceremony Fund

V. REMOVE MELVYN MARROQUIN AS OUTREACH COMMITTEE CHAIR **(10 mins)**

VI. APPOINT A HSDNC OUTREACH COMMITTEE CHAIR **(5 mins)**

VII. APPROVE COMMITTEE MEMBERS FOR THE OUTREACH COMMITTEE **(5 mins)**

VIII. ADJOURNMENT

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.



STATEMENT OF ACCOUNTS

Page 1 of 2

Statement Number: [REDACTED]

07/01/16 - 07/29/16

UNION BANK
CENTURY CITY 0206
PO BOX 512380
LOS ANGELES CA 90051-0380

Telephone Banking

For 24-hour Automated Direct Service
800-238-4486
800-826-7345(TDD)
Representatives are available
Monday through Saturday

To open additional accounts,
or apply for loans, call your
banking office at 310-551-8900

You may also access your account online
at unionbank.com

Thank you for banking with us
since 2014

HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD C
OUNCIL
200 N SPRING ST FL 20
LOS ANGELES CA 90012-4801

- Save time by depositing checks directly from your smartphone or tablet. *Easy Usage: It is simple to submit a deposit. Select an account, enter the amount and take a photo of both sides of the check. It's that simple. Quick Confirmation: Check your deposit status online or with your mobile app. For more information, go to: unionbank.com/mobilecheckdeposit*

Business Basics Checking Summary

Account Number [REDACTED]

Days in statement period: 29

Balance on 7/1	\$	0.00
Additions		9,250.00
Subtractions		-56.00
Purchases	-16.00	
Other Withdrawals	-40.00	
Balance on 7/29	\$	9,194.00
Statement Average Ledger Balance		5,695.68

We waived your service charge this statement period.

Additions

Date	Description/Location	Reference	Amount
7/12	CITY OF LOS ANGE EFT PAYMT PPD *****0735	54679945 \$	9,250.00

Purchases ATM card and Debit card™ purchases

Date	Description/Location	Reference	Amount
7/5	OOMA, INC 888-711-6662 CA 888-711-6662 CA	73104935 \$	16.00

Other Withdrawals including fees and adjustments

Date	Description/Location	Reference	Amount
7/6	TOTAL OVERDRAFT ITEM PAID FEES	99523256 \$	33.00
7/11	CONTINUED OVERDRAFT FEE		7.00
Total		\$	40.00

Information and Banking Office Services

For each monthly statement period your account includes:

- Unlimited free Information Services calls to 24-hour Automated Direct Service
- Banking office Information Services calls are \$0.00

EMPOWER LA
Department of
NEIGHBORHOOD EMPOWERMENT

Approved via annual Budget vote.
Recurring Operational Expenditure

Vote Count (Continued on page 2 if more than 20 Board Members)

* Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Homer Alba	Business Tenant Seat						
Alex Alferov	Property Owner Seat						
Damien Burke	Stakeholder Representative 1/Vice-Chair						
Jonathan Collins	At-Large Tenant Seat						
Efrain González	At-Large Tenant Seat						
Doug Haines	At-Large Tenant Seat						
Dassler Jimenez	Stakeholder Representative 5						
Anthony Lagasca	Stakeholder Representative 2/Chair						
Melvyn Marroquin	Stakeholder Representative 7/Secretary						
Daniel Moreno	Stakeholder Representative 6						
Jose Torres	Property Owner Seat						
Luke Vincent	At-Large Tenant Seat						
Jason Vogel	Property Owner Seat						
Kent Winfrey	Property Owner Seat/Treasurer						
NC Quorum: 11	Grand Total (including page 2):						

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:		Signer's Signature:	
Print/Type name:		Print/Type name:	
Date (mm/dd/yy):		Date (mm/dd/yy):	
Department Use Only	<input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied		1st Level 2nd Level
			Authorization Code

Revised 05/25/16

NC NAME: Hollywood Studio District

**INVOICE****Ooma, Inc.**

1880 Embarcadero Rd
Palo Alto, CA 94303
+1-866-939-6662
www.ooma.com

INVOICE ID	DATE	STATUS	BILL TO
BILL-183-an8sl6jbg6o9qbuj	2016-07-03	PAID	Hollywood Studio District Neighborhood Council 5500 HOLLYWOOD BLVD FL LOS ANGELES, CA 90028- +1-323-301-4818

Item	Qty	Price	Subtotal
Base Phone Service	1	\$0.00	\$0.00
Ooma Premier Monthly Service	1	\$9.99	\$9.99

Subtotal:	\$9.99
Taxes and Fees for 90028:	
Regulatory Compliance Fee:	\$1.98
911 Service Fee:	\$1.79
Federal Universal Service Charge and Regulatory Fees:	\$1.06
City utility tax:	\$0.89
State 911:	\$0.04
State USF:	\$0.25
Total:	\$16.00

Thanks for being an Ooma customer!