

Department of Neighborhood Empowerment

Reporting Month:
NC Name:
Budget Fiscal Year:

NOVEMBER
Hollywood Studio District
Submitted: 12/11/2016 19:20:39

EMPOWER LA



FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

| A | VENDOR | INVOICE NUMBER | APPROVAL CODE | DATE / DESCRIPTION | BUDGET CATEGORY | OUT OF STATE VENDOR | 1059 Reportable | TOTAL |
|---|---------------------|----------------|---------------|----------------------------------|-----------------|--------------------------|--------------------------|------------|
| 1 | Domina | | | 11/3/16 - Phone Service | OPERATIONS | <input type="checkbox"/> | <input type="checkbox"/> | \$16.04 |
| 2 | Nation Builder | | | 11/3/16 - Website/Database | OPERATIONS | <input type="checkbox"/> | <input type="checkbox"/> | \$59.00 |
| 3 | Insight Investments | | | 11/8/16 - Printer/Scanner/Copier | OPERATIONS | <input type="checkbox"/> | <input type="checkbox"/> | \$164.24 |
| 4 | CVS | | | 11/15/16 - Food/ice | OPERATIONS | <input type="checkbox"/> | <input type="checkbox"/> | \$8.03 |
| 5 | Catalina's | | | 11/16/16 - Food | OPERATIONS | <input type="checkbox"/> | <input type="checkbox"/> | \$26.25 |
| 6 | Thai Patio | | | 11/17/16 - Food | OPERATIONS | <input type="checkbox"/> | <input type="checkbox"/> | \$108.00 |
| 7 | Nation Builder | | | 11/25/16 - Website/Database | OPERATIONS | <input type="checkbox"/> | <input type="checkbox"/> | \$59.00 |
| 8 | Chuckwalla | | | 11/25/16 - Website Consult | OUTREACH | <input type="checkbox"/> | <input type="checkbox"/> | \$130.00 |
| 9 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 10 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 11 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 12 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered) | | | | | | | | |
| \$670.56 | | | | | | | | |
| B CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR) | | | | | | | | |
| \$4,797.31 | | | | | | | | |
| C OUTSTANDING COMMITMENTS (OBLIGATIONS) | | | | | | | | |
| 1 | ABS | | | Rent | OPERATIONS | <input type="checkbox"/> | <input type="checkbox"/> | \$2,000.00 |
| 2 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 4 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 6 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 7 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 9 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 10 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| SUBTOTAL: Outstanding Commitments (includes total on page 3) | | | | | | | | |
| \$2,000.00 | | | | | | | | |
| D Total Expenditures & Commitments | | | | | | | | |
| \$7,358.37 | | | | | | | | |
| E Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use '-' for credits, '+' for deductions) | | | | | | | | |
| \$0.00 | | | | | | | | |
| F Approved Budget 2016-2017 | | | | | | | | |
| \$37,000.00 | | | | | | | | |
| G Balance of Budget 2016-2017 | | | | | | | | |
| \$29,631.63 | | | | | | | | |

Reporting Month: **NOVEMBER**
 NC Name: **Hollywood Studio District**

MONTHLY CASH RECONCILIATION

| Beginning Balance (A) | Funds Deposited (B) | Total Available (C) = (A+B) | Cash Spent this Month (D) | Remaining Balance (E) = C - D |
|--------------------------|------------------------|--------------------------------|------------------------------|----------------------------------|
| \$13,735.19 | \$0.00 | \$13,735.19 | \$570.56 | \$13,164.63 |

MONTHLY CASH FLOW ANALYSIS

| Category Identifier | Budget Category | Adopted Budget (A) | Total Spent this Month (B) | FY 2015-16 Expenses Cleared in FY 2016-17 (C) | Total Spent in Prior Months (D) | Unspent Budget Balance (E) = A - B - D |
|---------------------|-----------------------|-----------------------|-------------------------------|--|------------------------------------|---|
| 100 | Operations | \$23,052.00 | \$440.56 | \$0.00 | \$3,988.06 | \$18,623.38 |
| 200 | Outreach | \$13,948.00 | \$130.00 | \$0.00 | \$809.75 | \$13,008.25 |
| 300 | Community Improvement | \$0.00 | \$0.00 | \$0.00 | | \$0.00 |
| 400 | NPG | \$0.00 | \$0.00 | \$0.00 | | \$0.00 |
| 500 | Elections | \$0.00 | \$0.00 | \$0.00 | | \$0.00 |
| | TOTAL | \$37,000.00 | \$570.56 | \$0.00 | \$4,797.81 | \$31,631.63 |

NEIGHBORHOOD COUNCIL DECLARATION

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.

| | | | |
|------------------------|--------------------|--------------------|--------------------|
| Treasurer Signature | <i>[Signature]</i> | Signer's Signature | <i>[Signature]</i> |
| Print Name | KENT W. WAREY | Print Name | KENT W. WAREY |
| Date | 11-2-17 | Date | 11-2-17 |
| NC Additional Comments | | | |

Revision Date 08/09/18

Board Vote Form

Budget Fiscal Year: 2016-2017

Meeting Date: 12-Dec-16

Agenda Item:





| | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | APPROVAL OF MONTHLY EXPENDITURE REPORT |
| <input type="checkbox"/> | BUDGET PACKAGE APPROVAL / AMENDMENT |
| <input type="checkbox"/> | APPOINTMENT OF FUNDING OFFICER / CARDHOLDER |
| <input type="checkbox"/> | OTHER: NON-FUNDING ACTION ITEM |

Description: Approval of MER for November, 2016

* Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

[illegible]

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

| | | | |
|------------------------|---|---------------------|---|
| Treasurer's Signature: |  | Signer's Signature: |  |
| Print/Type name: | KENT WINFREY | Print/Type name: | ANTHONY LAGASCH |
| Date: | 2-6-17 | Date: | 02-09-2017 |
| NC Additional Comments | | | |

CITY OF LOS ANGELES

**HOLLYWOOD STUDIO DISTRICT
NEIGHBORHOOD COUNCIL**

CALIFORNIA

OFFICERS:

Anthony Lagasca
Chair
Damien Burke
Vice Chair
Kent Winfrey
Treasurer
Melvyn Marroquin
Secretary

5500 Hollywood Blvd.
#313
Los Angeles, CA 90028
info@hsdnc.org
www.hsdnc.org



ERIC GARCETTI
MAYOR



BOARD MEMBERS:

Alex Alferov
Anita McMillan
Anthony Conley
Anthony Lagasca
Bill Murphy
Damien Burke
Daniel Moreno
Dassler Jimenez
Doug Haines
Efrain Gonzalez

Homer Alba
Jason Vogel
Jonathan Collins
Jose Torres
Kent Winfrey
Luke Vincent
Melvyn Marroquin
Paul Dougherty
Vacant 1
Vacant 2

HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL (HSDNC)

Regular Board Meeting Agenda

Monday, December 12, 2016 - 6:30 PM

Louis B. Mayer Building - 4th Floor Conference Room

5500 Hollywood Boulevard, Hollywood, CA 90028

(Parking available in the lot behind the Mayer Bldg. off Western Avenue)

6:00 PM - Meet & Greet, Refreshments, Music

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

All items are listed for discussion, possible action and for reference only and may be discussed out of order.

I. OPENING CEREMONIES

(8 min:)

- A. Call Meeting to Order & Pledge of Allegiance** (Anthony Lagasca - Chairman)
- B. Board Roll Call** (Melvyn Marroquin - Secretary)
- C. Welcome Remarks** (Anthony Lagasca - Chairman)
- D. Introduction of Board Members**
- E. Introduction of Guest Visitors/Stakeholders** (voluntary)

II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS

(10 mins)

(Representatives from government offices, Police Department, and community-based organizations)

- A. LA City Council District Representative(s)**
- B. LAPD Senior Leads**
- C. Other Government Departments/Agencies, Including Dept of Neighborhood Empowerment and Other Representatives Present**
- D. City Attorney**
- E. Community Organizations**
 - 1. *Heather Carmichael, My Friend's Place Executive Director*

- III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** (10 mins)
Comments from the public on non-agenda items within the Board's jurisdiction
(Up to 2 minutes per speaker; speakers are requested to fill out speaker cards)
- IV. NEW BUSINESS (Board Members and Stakeholders)** (5 min:)
(Matters/issues not previously identified for future board consideration and action;
Up to 2 minutes per speaker; speakers are requested to fill out speaker cards)
- V. CHAIRMAN'S REPORT** (6 min:)
A. Board Seat Vacancies Update
1. Two (2) At-Large Seats Currently Available
- VI. PRESENTATION OF THE HOLLYWOOD BLVD HOMELESS FEEDING PROGRAM** (20 mins)
A. Salvation Army - Pilar Buelna, Div. Dir. Social Services
B. Hollywood Village - Mick Maravic, Business Owner
C. Questions and Answer Period
- VII. ADMINISTRATIVE ITEMS** (30 mins)
A. Approve the October 10, 2016 Board Meeting Minutes
B. Approve the October 20, 2016 Special Meeting Minutes
C. Approve the November 14, 2016 Board Meeting Minutes
D. Approve the December 1, 2016 Special Board Meeting Minutes
E. Bylaws, Selection & Election Committee Applicant Recommendations
for Vacant Board Seats
1. Jessica Kwon
2. Bryan Parent
3. Carrie Poppy
F. Vote to Approve the Applicants for the Vacant Board Seats
1. Jessica Kwon
2. Bryan Parent
3. Carrie Poppy
G. Installation of New Board Members
Neighborhood Council Board Member Oath:
*"I pledge to represent the Hollywood Studio District NC with dignity, integrity, and pride.
I will encourage other points of view, even when they differ from my own. I will respect,
value, and consider everyone's opinion. I will find the good in my neighborhood, and praise
it and promote it. To my neighbors, and to neighborhoods throughout the City of Los Angeles,
I pledge to do this to the best of my ability."*
H. Establish an Ad Hoc Public Forum Committee
I. Establish the Directive for the Ad Hoc Public Forum Committee
*"To Collaborate with Other Neighborhood Councils, Government Departments/Agencies,
Community Organizations and Stakeholders in Order to Organize and Conduct Public Forums
to Address Current Topics Affecting the Community"*

J. Appoint a Chair for the Ad Hoc Public Forum Committee

1. Nominations
2. Board Ratification of Candidate(s)

K. Ratify Committee Members as Appointed by the Committee Chairs

VIII. FUNDING ITEMS

(10 mins)

- A. Approve the Monthly Expenditure Report for November 2016**
- B. Approve Funding Up to \$800 to Purchase One Apple iPad for Outreach Use**
- C. Approve Funding Up to \$300 to Purchase a Verizon Hotspot Device**
- D. Approve Funding Up to \$500 to Subscribe to a Verizon Wireless Hotspot Data Plan For FY 2016-2017**
- E. Approve Funding Up to \$100 for Facebook Advertising**

IX. BOARD AND COMMITTEE REPORTS

(20 mins)

- A. Standing and Ad Hoc Committees (General Monthly Activities Report)**
 1. Bylaws, Selection & Election - *Damien Burke*
 2. Budget & Finance - *Kent Winfrey*
 3. PLUM (Planning & Land Use Management) - *Homer Alba*
 4. Outreach - *Melvyn Marroquin*
 5. Youth - *Jonathan Collins*
 6. Public Safety - *TBD*
 7. IT Committee - *Aaron Downes*
 8. Homelessness Advocacy - *Bill Murphy*

X. UNFINISHED BUSINESS

(6 min:)

- A. Reconsider Motion to Adopt a Special Rule of Order Permitting a Consent Agenda Format**

RULE of ORDER: "A consent agenda may be presented by the board chairman at the beginning of a meeting. Items may be removed from the consent agenda on the request of any one board member. Items not removed may be adopted by general consent with limited questions and discussion. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the board chairman."

- B. Discussion and Possible Action to Research Locating a Council Work Space and Additional Meeting Spaces**
- C. Discussion and Possible Action to Research Finding a Mail Box and Copy Service for Council Use**
- D. Submit a Community Impact Statement Asking the City Council to Urge the State Governor to Declare a State of Emergency to Release Funds to Mitigate The Homelessness Situation in Los Angeles (See City Council File 15-1138-S11, Title: Neighborhood Councils/Addressing Homelessness/Comprehensive Homeless Strategy)**
- E. Submit a Letter to the Governor and Elected State Officials Urging Them to Declare a State of Emergency to Release Funds to Mitigate the Homelessness Situation in Los Angeles**

(6 min:)

(6 min:)

(6 min:)

(6 min:)

- | | | |
|--------------|--|-----------------|
| XI. | SUBMIT A COMMUNITY IMPACT STATEMENT TO THE CITY COUNCIL RECOMMENDING THEY APPROVE A CITY ORDINANCE PROHIBITING STREET FEEDING PROGRAMS ON HOLLYWOOD BLVD AND SUNSET BLVD IN HOLLYWOOD | (6 min:) |
| XII. | APPROVE FUNDING UP TO \$2,500 TO DISSEMINATE INFORMATION TO HSDNC STAKEHOLDERS APPRISING THEM OF THE SALVATION ARMY HOMELESS FEEDING PROGRAM SITUATION | (6 min:) |
| XIII. | ANNOUNCEMENTS (Board members and stakeholders) (up to 1 minute per speaker; speakers are requested to fill out speaker cards) | (5 min:) |
| XIV. | NEW BUSINESS (Board Members and Stakeholders) (Matters/issues not previously identified for future board consideration and action; Up to 2 minutes per speaker; speakers are requested to fill out speaker cards) | (6 min:) |
| XV. | GOOD OF THE ORDER (Board Member Comments) Board members to offer comments or observations (without formal motions) about the council work | (5 min:) |
| XVI. | ADJOURNMENT | |

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairman.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - HSDNC agendas are posted for public review as follows:

- Lemon Grove Recreation Center, 4959 Lemon Grove Avenue, Los Angeles, CA 90029
- www.HSDNC.ORG
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Anthony Lagasca, Board Chairman, at (323) 301-4818 or email chair@hsdnc.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 4959 Lemon Grove Avenue, Los Angeles, CA 90029, at our website: www.HSDNC.org or at the scheduled meeting. In addition, if you would like a copy

of any record related to an item on the agenda, please contact Anthony Lagasca, Board Chairman, at (323) 301-4818 or email chair@hsdnc.org.

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the HSDNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the HSDNC Bylaws. The Bylaws are available at our Board meetings and on our website www.HSDNC.org.

SERVICIOS DE TRADUCCION - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Favor de entrar en contacto con Anthony Lagasca, el Presidente de la Junta Directiva, por (323) 301-4818 o por correo electrónico al chair@HSDNC.org para avisar al Concejo Vecinal.

HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL (HSDNC)

5500 Hollywood Boulevard #313, Los Angeles, CA 90028

TEL: 323.301.4818 | E-MAIL: info@hsdnc.org | Website: www.hsdnc.org

Department of Neighborhood Empowerment

200 N. Main Street, Suite 2005, Los Angeles, CA 90012

TEL: 213.978.1551 | TOLL-FREE: 3-1-1 | FAX: 213.978.1751

E-MAIL: NCsupport@lacity.org | Website: www.EmpowerLA.org



STATEMENT OF ACCOUNTS

UNION BANK
CENTURY CITY 0206
PO BOX 512380
LOS ANGELES CA 90051-0380

Page 1 of 2

Statement Number: 0071163943
11/01/16 - 11/30/16

Telephone Banking

For 24-hour Automated Direct Service
800-238-4486
800-826-7345(TDD)
Representatives are available
Monday through Saturday

To open additional accounts,
or apply for loans, call your
banking office at 310-551-8900

You may also access your account online
at unionbank.com

Thank you for banking with us
since 2014

HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD C
OUNCIL
200 N SPRING ST FL 20
LOS ANGELES CA 90012-4801

- Save time by depositing checks directly from your smartphone or tablet. *Easy Usage: It is simple to submit a deposit. Select an account, enter the amount and take a photo of both sides of the check. It's that simple. Quick Confirmation: Check your deposit status online or with your mobile app. For more information, go to: unionbank.com/mobilecheckdeposit*

Business Basics Checking Summary

Account Number: 0071163943

Days in statement period: 30

| | | |
|----------------------------------|----|-----------|
| Balance on 11/1 | \$ | 13,735.19 |
| Additions | | 0.00 |
| Subtractions | | -570.56 |
| Checks | | -164.24 |
| Purchases | | -406.32 |
| Balance on 11/30 | \$ | 13,164.63 |
| Statement Average Ledger Balance | | 13,433.62 |

We waived your service charge this statement period.

Checks

| Number | Date | Reference | Amount | Number | Date | Reference | Amount |
|--------|------|-----------|--------|--------|------|-----------|--------|
| 5011 | 11/8 | 08431200 | 164.24 | | | | |

Purchases ATM card and Debit card™ purchases

| Date | Description/Location | Reference | Amount |
|-------|---|-----------|-----------|
| 11/3 | OOMA, INC 888-711-6662 CA 888-711-6662 CA | 72453542 | \$ 16.04 |
| 11/3 | NATIONBUIL 02133944623 CA 02133944623 CA | 72460084 | 59.00 |
| 11/15 | CVS/PHARMA LOS ANGELES CA LOS ANGELES CA | 73312790 | 8.03 |
| 11/16 | CATALINA'S LOS ANGELES CA LOS ANGELES CA | 70124929 | 26.25 |
| 11/17 | THAI PATIO LOS ANGELES CA LOS ANGELES CA | 70825419 | 108.00 |
| 11/25 | NATIONBUIL 02133944623 CA 02133944623 CA | 72609122 | 59.00 |
| 11/25 | CHUCKWALLA 4358177672 UT 4358177672 UT | 72123990 | 130.00 |
| Total | | | \$ 406.32 |

Information and Banking Office Services

For each monthly statement period your account includes:

Information and Banking Office Services

- Unlimited free Information Services calls to 24-hour Automated Direct Service
- Banking office Information Services calls are \$0.00
- Banking office deposits are \$0.00

Your account was not charged for information and banking office services during the statement period.

EMPOWER LA
Department of
NEIGHBORHOOD EMPOWERMENT

Requestor: HSDNC

Vendor: CONA, INC

Address: 1200 E HARVARD RD

City: Palo Alto State: CA

Zip Code: 94303 Phone: 866-939-6662

Amount: \$ 16.00

of payments _____

☒ Operations ☐ Outreach ☐ NC Sponsored Event ☐ Neighborhood Purpose Grant
☐ Contract / Lease ☐ Board Member Reimbursement ☐ Community Improvement Project
☐ Out of State ☐ 1099 Expense ☐ One Time Expense ☒ Monthly ☐

Public Benefit Description

Approved as recurring operational expense
w/ Budget

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

| | | | |
|------------------------|---|--|-----------------------------------|
| Treasurer's Signature: | | Signer's Signature: | |
| Print/Type name: | | Print/Type name: | |
| Date (mm/dd/yy): | | Date (mm/dd/yy): | |
| Department Use Only | <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied | | 1st Level <input type="text"/> |
| | | | 2nd Level <input type="text"/> |
| | | Authorization Code <input type="text"/> | |

NC NAME: Hollywood Studio District

Department of Neighborhood Empowerment Funding Request Form



NC NAME: Hollywood Studio District
 Budget Fiscal Year: 2016-2017
 Request Date: _____
 Meeting Date: _____

Requestor: HSDNC Operations
 Vendor: Insight Investments LLC
 Address: 611 Anton Blvd. Ste 700
 City: Costa Mesa State: CA
 Zip Code: 92626 Phone: (323) 912-9288
 Amount: \$ \$164
 # of payments: _____

☒ Operations ☐ Outreach ☐ NC Sponsored Event ☐ Neighborhood Purpose Grant
☒ Contract / Lease ☐ Board Member Reimbursement ☐ Community Improvement Project
☐ Out of State ☐ 1099 Expense ☐ One Time Expense ☒ Monthly ☐ Multiple

If a bank card exemption of the daily \$2,500 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit
Description

Copier/Printer/Scanner: Benefits include, but not limited to: better communication with community and board members, ability to complete city required forms and paperwork. APPROVED VIA ANNUAL BUDGET VOTE AS A RECURRING OPERATIONAL EXPENDITURE

Vote Count (Continued on page 2 if more than 20 Board Members)

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

| Board Member Name | Board Position | Yes | No | Abstain | *Recused | Absent | Ineligible |
|----------------------|---|-----|----|---------|----------|--------|------------|
| Homer Alba | Business Tenant Seat | | | | | | |
| Alex Alferov | Property Owner Seat | | | | | | |
| Damien Burke | Stakeholder Representative 1/Vice-Chair | | | | | | |
| Jonathan Collins | At-Large Tenant Seat | | | | | | |
| Craig Cox | Business Tenant Seat | | | | | | |
| Christina Derenthal | Business Tenant Seat | | | | | | |
| Efrain González | At-Large Tenant Seat | | | | | | |
| Doug Haines | At-Large Tenant Seat | | | | | | |
| Dassler Jimenez | Stakeholder Representative 5 | | | | | | |
| Anthony Lagasca | Stakeholder Representative 2/Chair | | | | | | |
| Melvyn Marroquin | Stakeholder Representative 7/Secretary | | | | | | |
| Daniel Moreno | Stakeholder Representative 6 | | | | | | |
| Jose Torres | Property Owner Seat | | | | | | |
| Luke Vincent | At-Large Tenant Seat | | | | | | |
| Jason Vogel | Property Owner Seat | | | | | | |
| Kent Winfrey | Property Owner Seat/Treasurer | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| NC Quorum: <u>11</u> | Grand Total (including page 2): | | | | | | |

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

| | | | |
|------------------------------|--|---------------------------|--------------------|
| Treasurer's Signature: _____ | | Signer's Signature: _____ | |
| Print/Type name: _____ | | Print/Type name: _____ | |
| Date (mm/dd/yy): _____ | | Date (mm/dd/yy): _____ | |
| Department Use Only | <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved | 1st Level | Authorization Code |
| | <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied | 2nd Level | |

Revised 05/25/16

NC NAME: Hollywood Studio District

EMPOWER LA
Department of
NEIGHBORHOOD EMPOWERMENT

2000 FOR MEETINGS Approved as recurring operational expense
CVS 8.03, Catalina's 26.25, THAI AIR 108.00

of payments

NC NAME: Hollywood Studio District



**Office of the City Clerk Administrative Services Division
Neighborhood Council Funding Section
Funding Request Form**

NC NAME: Hollywood Studio District

Budget Fiscal Year: 2016

Meeting Date: 11/14/16

Agenda Item: 7-B

- ☐ Operations ☒ Outreach ☐ NC Sponsored Event ☐ Neighborhood Purpose Grant
☐ Contract / Lease ☐ Board Member Reimbursement ☐ Community Improvement Project
☐ Out of State ☐ 1099 Expense ☒ One Time Expense ☐ Monthly ☐ Multiple

Requestor: Anthony Lagasca

Vendor: CHUCKWALLA DESIGN

Address: 1225 183rd St. NE N203

City: BOTHELL State: WA

Zip Code: 98012 Phone: _____

Amount: \$ 130.00

of payments 1

If a bank card exemption of the daily \$2,500 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit
Description

ADVISE FOR USER-FRIENDLY WEBSITE DESIGN.
FACILITATES OUTREACH

Vote Count (Continued on page 2 if more than 20 Board Members)

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

| Board Member Name | Board Position | Yes | No | Abstain | *Recused | Absent | Ineligible |
|-------------------|---------------------------------|-----|----|---------|----------|--------|------------|
| Anthony Lagasca | Chair | X | | | | | |
| Damien Burke | Vice Chair | X | | | | | |
| Kent Winfrey | Treasurer | X | | | | | |
| Melvyn Marroquin | Secretary | | | | | X | |
| Alex Alferov | Property Owner | X | | | | | |
| Anita McMillan | Stakeholder Representative 3 | X | | | | | |
| Bill Murphy | Stakeholder Representative 4 | X | | | | | |
| Daniel Moreno | Stakeholder Representative 6 | X | | | | | |
| Dasler Jimenez | Stakeholder Representative 5 | X | | | | | |
| Doug Haines | At-Large | X | | | | | |
| Efrain Gonzales | At-Large | | | | | X | |
| Homer Alba | Business Tenant | X | | | | | |
| Jason Vogel | Property Owner | | | | | X | |
| Jonathan Collins | At-Large | | | | | X | |
| Luke Vincent | At-Large | X | | | | | |
| Paul Dougherty | Business Tenant | X | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| NC Quorum: _ | Grand Total (including page 2): | 15 | | | | 4 | |

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

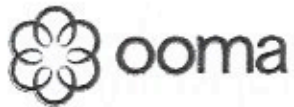
| | |
|---|---|
| Treasurer's Signature: <u>[Signature]</u> | Signer's Signature: <u>[Signature]</u> |
| Print/Type name: <u>KEVIN WILSON</u> | Print/Type name: <u>ANTHONY LAGASCA</u> |
| Date (mm/dd/yy): <u>01/06/2017</u> | 1st Level Date (mm/dd/yy): _____ 2nd Level _____ Authorization Code _____ |
| Department Use Only <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied | <div style="border: 1px solid black; width: 100px; height: 30px; display: flex; align-items: center; justify-content: center;"> <input type="checkbox"/> </div> <div style="border: 1px solid black; width: 100px; height: 30px; display: flex; align-items: center; justify-content: center;"> <input type="checkbox"/> </div> <div style="border: 1px solid black; width: 100px; height: 30px; display: flex; align-items: center; justify-content: center;"> <input type="checkbox"/> </div> |

Approved with annual budget recurring operational expense

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

| | | | |
|------------------------|---|--|-----------------------------------|
| Treasurer's Signature: | | Signer's Signature: | |
| Print/Type name: | | Print/Type name: | |
| Date (mm/dd/yy): | | Date (mm/dd/yy): | |
| Department Use Only | <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied | | 1st Level <input type="text"/> |
| | | | 2nd Level <input type="text"/> |
| | | Authorization Code <input type="text"/> | |

NC NAME: Hollywood Studio District



INVOICE

Ooma, Inc.
1880 Embarcadero Rd
Palo Alto, CA 94303
+1-866-939-6662
www.ooma.com

| INVOICE ID | DATE | STATUS | BILL TO |
|---------------------------|------------|--------|--|
| BILL-306-4ok76gauzm9dylgn | 2016-11-03 | PAID | Hollywood Studio District Neighborhood Council 5500 HOLLYWOOD BLVD FL LOS ANGELES, CA 90028- +1-323-301-4818 |

| Item | Qty | Price | Subtotal |
|------------------------------|-----|--------|----------|
| Base Phone Service | 1 | \$0.00 | \$0.00 |
| Ooma Premier Monthly Service | 1 | \$9.99 | \$9.99 |

| | |
|---|----------------|
| Subtotal: | \$9.99 |
| Taxes and Fees for 90028: | |
| Regulatory Compliance Fee: | \$1.98 |
| 911 Service Fee: | \$1.79 |
| Federal Universal Service Charge and Regulatory Fees: | \$1.04 |
| City utility tax: | \$0.89 |
| CA DDTP Surcharge: | \$0.03 |
| CA High Cost Fund-A Surcharge: | \$0.03 |
| CA Teleconnect Fund Surcharge: | \$0.04 |
| CA Advanced Services Fund Surcharge: | \$0.03 |
| State 911: | \$0.04 |
| State USF: | \$0.18 |
| Total: | \$16.04 |

Thanks for being an Ooma customer!

NEW LEASE INVOICE

Page No. 1



Insight Investments LLC

611 Anton Blvd., Suite 700
Costa Mesa, CA 92626
(714) 939-2300 . Fax (714) 939-2397

INVOICE TO :

City of Los Angeles (NEMP)
Nancy Zhang A/P
200 N. Spring Street Ste 2005
Los Angeles, CA 90012
United States of America

Invoice No. : RT00078218
Customer # : CIT053
Invoice Date : 11/2/15
Due Date : 11/30/15

REMIT TO :

Wells Fargo Bank Northwest, N.A.
260 N. Charles Lindbergh Dr.
Attn: Insight 39001 MAC:U1240-026
Salt Lake City, UT 84116
United States of America

| CUSTOMER REF | SERIAL # | DESCRIPTION | FROM | THROUGH | AMOUNT |
|---|---------------|---|----------|----------|--------|
| Lease # 2014-INSIGHT-NEMP-4 | | | | | |
| P.O. # | | | | | |
| Equipment Location : 5500 Hollywood Blvd, Los Angeles, CA 90028-6862 United States of America | | | | | |
| Line 28 | A5AY011013602 | Konica Minolta Bizhub C554e (1) 2GB/800MHz RAM (1) 250GB HDD Storage 1 (1) 9 in Color Multitouch Dis | | | 150.68 |
| | | Monthly Lease Rental | 11/01/15 | 11/30/15 | 150.68 |
| | | Location Total Tax | | | 13.56 |
| | | Location Total Payment | | | 164.24 |
| Equipment Location : 2500 Wilshire Blvd, Los Angeles, CA 90057-4303 United States of America | | | | | |
| Line 28 | A5AY011013801 | Konica Minolta Bizhub C554e (1) 2GB/800MHz RAM (1) 250GB HDD Storage 1 (1) 9 in Color Multitouch Dis | | | 150.68 |
| | | Monthly Lease Rental | 11/01/15 | 11/30/15 | 150.68 |
| | | Location Total Tax | | | 13.56 |
| | | Location Total Payment | | | 164.24 |
| | | Subtotal | | | 301.36 |
| | | Tax | | | 27.12 |
| | | Lease Total | | | 328.48 |
| Invoice Subtotal | | | | | 301.36 |
| Sales Tax | | | | | 27.12 |
| PAY THIS AMOUNT | | | | | 328.48 |

Catalina's Market
1070 N Western Ave.
Los Angeles, Ca
(323) 464-1064
catalinasmarket@gmail.com

SANDWICHES

ICE

CVS/pharmacy

5500 HOLLYWOOD BLVD
LOS ANGELES, CA 90027
323.467.0304

#001-005 11/14/2016 14:07:20 Dell
Inv# : 00043207 Trs# : 043302

3 @ \$8.75 each
SANDWICH DE MIGA-HAM&CH \$26.25 F
Price modify: -\$1.50
Markdown: \$1.00

Net Sales \$26.25
TOTAL SALES \$26.25

SUB TOTAL \$26.25
MasterCard \$26.25
*****4912

Item count 3
Temporary markdown \$1.00
SAVING GRAND TOTAL \$1.00

TYPE : Purchase
TENDER :
CARD : *****4912

AMOUNT : \$26.25

RESULT : 03 APPROVAL
DATE/TIME : NOV 14 2016 14:07
SEQUENCE #: 001552
AUTHOR. #: 097290

Thank you for shopping at Catalina's Market
Where Shopping is a pleasure
GRACIAS POR SU PREFERENCIA

REG#04 TRN#0899 CSHR#0589606 STR#7086

Helped by: DONNA

ExtraCare Card #: *****2733

LOS ANGELES, CA EACH
2 @ .10 .20N
1 MJ SPRKLT PRM ICE 9 LB 3.59B
1 MJ SPRKLT PRM ICE 9 LB 3.59B
4 ITEMS
SUBTOTAL 7.38
CA 9.0% TAX .65
TOTAL 8.03
MASTERCARD 8.03
*****4912 KY
CHANGE .00

DECLINED CHIP CARD INFO

Debit MasterCard *****4912
PROCESSING ERROR
REF# 048994
AID: A0000000041010

Debit MasterCard *****4912
PROCESSING ERROR
REF# 048994
AID: A0000000041010

Debit MasterCard *****4912
DECLINED
REF# 048995
AID: A0000000041010
TC: 7B2C06DA4B108D9C
TERMINAL# 83100004
PIN VERIFIED ONLINE
CVN: 420300
TVR(95): 0000048000

CHICKEN SATAY &
EGG ROLLS

Thai Patio Restaurant
5273 Hollywood Blvd.
Los Angeles, CA 90004
(323) 466-3894

Date/Time: 2016-11-14 05:09 PM
Order Number: 62017
Account Type: CREDIT
ECC Tran ID: 300303273
Server: FIVE

PURCHASE
APPROVAL

Entry Mode: Keyed
Card Number: XXXXXXXXXXXX4912
Card Expiry: XX/XX
Card Type: MasterCard
Approval Code: 064316
Reference Number:

PURCHASE: \$108.00

Gratuity:

Total:

Cardmember acknowledges receipt of
goods and/or services in the amount
of the total shown herein and agrees
to perform the obligations set forth
by cardmember's agreement with issuer.

Signature:





Kent Winfrey <treasurer@hsdnc.org>

Receipt for invoice: NationBuilder: hsdnc November 2016

NationBuilder Accounts <billing@nationbuilder.com>

Thu, Nov 24, 2016 at 3:07 AM

To: Kent Winfrey <treasurer@hsdnc.org>

Kent --

Thank you for being our customer. Here is a simple receipt for your records.

Date: Nov 24 2016

Invoice: NationBuilder: hsdnc November 2016

Amount: \$59.00

Payment type: Credit Card

Confirmation number: 648012

--

This email was sent to treasurer@hsdnc.org.

NationBuilder · 520 S Grand Ave, 2nd Floor, Los Angeles, CA 90071, United States

Created with NationBuilder, software for leaders.



INVOICE #197

From **Maxwell Karren**
1225 183rd St NE, N203
Bothell, WA 98012
United States

To **HSDNC**
Aaron Downes

Date 10/21/16

Description of Service

NationBuilder Consultation - Homepage mockup advice
on NB limitations

| Qty | Rate/Price | Amount |
|-----|--------------|----------|
| 2 | \$65.00/hour | \$130.00 |

Services total: \$130.00

\$130.00

Due upon arrival

[PAY INVOICE ONLINE](#)

Alternative Method

Deposit Payment

Thank you for your business!



Thanks!

Payment successful.

RECEIPT

\$ 130.00

Paid to:
Maxwell Karren

Paid for:
Invoice 197

Details:
Nov 22, 2016

MAKE ANOTHER PAYMENT