

CITY OF LOS ANGELES

**HOLLYWOOD STUDIO DISTRICT
NEIGHBORHOOD COUNCIL**

CALIFORNIA

OFFICERS:

Anthony Lagasca
Chair

Damien Burke
Vice Chair

Kent Winfrey
Treasurer

Melvyn Marroquin
Secretary

5500 Hollywood Blvd.
#313
Los Angeles, CA 90028
info@hsdnc.org
www.hsdnc.org



**ERIC GARCETTI
MAYOR**



BOARD MEMBERS:

Alex Alferov
Anita McMillan
Anthony Conley
Anthony Lagasca
Bill Murphy
Carrie Poppy
Damien Burke
Daniel Moreno
Dassler Jimenez
Doug Haines

Homer Alba
Jason Vogel
Jessica Kwon
Jonathan Collins
Jose Torres
Kent Winfrey
Luke Vincent
Melvyn Marroquin
Paul Dougherty
Vacant 1

HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL (HSDNC)

Special Board Meeting Agenda

Monday, January 9, 2017 - 6:30 PM

Louis B. Mayer Building - 4th Floor Conference Room

5500 Hollywood Boulevard, Hollywood, CA 90028

(Parking available in the lot behind the Mayer Bldg. off of Western Avenue)

6:00 PM - Meet & Greet - Light Bites & Refreshments

Music Performance by Dani W and Robbie McDonald

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

All items are listed for discussion, possible action and reference only and may be discussed out of order.

I. OPENING CEREMONIES

(8 mins)

- A. Call Meeting to Order & Pledge of Allegiance** (Anthony Lagasca - Chairman)
- B. Board Roll Call** (Melvyn Marroquin - Secretary)
- C. Welcome Remarks** (Anthony Lagasca - Chairman)
- D. Introduction of Board Members**
- E. Introduction of Guest Visitors/Stakeholders** (voluntary)

II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS

(10 mins)

(Representatives from government offices, Police Department, and community-based organizations)

- A. LA City Council District Representative(s)**
- B. LAPD Senior Leads**
- C. Other Government Departments/Agencies, Including Dept of Neighborhood Empowerment and Other Representatives Present**
- D. City Attorney**
- E. Community Organizations**

- III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS (10 mins)**
 Comments from the public on non-agenda items within the Board’s jurisdiction
 (Up to 2 minutes per speaker; speakers are requested to fill out speaker cards)
- IV. NEW BUSINESS (Board Members and Stakeholders) (5 mins)**
 (Matters/issues not previously identified for future board consideration and action;
 Up to 2 minutes per speaker; speakers are requested to fill out speaker cards)
- V. CHAIRMAN’S REPORT (6 mins)**
 - A. General Remarks**
 - B. Board Seat Vacancies Update**
 - 1. One (1) At-Large Seat Currently Available
- VI. UNFINISHED BUSINESS**
 - A. Appoint the Applicant(s) for Vacant Board Seat(s) (3 mins)**
 - 1. Bryan Parent
 - B. Install New Board Member(s) (2 mins)**
 Neighborhood Council Board Member Oath:
“I pledge to represent the Hollywood Studio District NC with dignity, integrity, and pride. I will encourage other points of view, even when they differ from my own. I will respect, value, and consider everyone’s opinion. I will find the good in my neighborhood, and praise it and promote it. To my neighbors, and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability.”
 - C. Discussion and Possible Action to Research Locating a Council Work Space and Additional Meeting Spaces (6 mins)**
 - D. Discussion and Possible Action to Research Finding a Mail Box and Copy Service for Council Use (6 mins)**
 - E. Submit a Community Impact Statement Asking the City Council to Urge the State Governor to Declare a State of Emergency to Release Funds to Mitigate The Homelessness Situation in Los Angeles (See City Council File 15-1138-S11, Title: Neighborhood Councils/Addressing Homelessness/Comprehensive Homeless Strategy) (6 mins)**
 - F. Submit a Letter to the Governor and Elected State Officials Urging Them to Declare a State of Emergency to Release Funds to Mitigate the Homelessness Situation in Los Angeles (6 mins)**
 - G. Approve Funding Up to \$2,500 to Disseminate Information to HSDNC Stakeholders Regarding the Salvation Army Homeless Feeding Program (6 mins)**
- VII. PRESENTATIONS**
 - A. NEIGHBORHOOD COUNCIL OUTREACH AND EXPENDITURES (5 mins)**
 - 1. Jay Handal - Budget Advocate, *Co-Chair*
 - B. LADWP CUSTOMER BILL OF RIGHTS (5 mins)**
 - 1. Jay Handal - Budget Advocate, *Co-Chair*
 - 2. Q&A (5 mins)

VIII. ADMINISTRATIVE ITEMS

(30 mins)

- A. Approve the October 20, 2016 Special Meeting Minutes**
- B. Approve the November 14, 2016 Board Meeting Minutes**
- C. Approve the December 1, 2016 Special Board Meeting Minutes**
- D. Approve the December 12, 2016 Board Meeting Minutes**
- E. Adopt a Special Rule of Order Permitting a Consent Agenda Format**
RULE of ORDER: “A consent agenda may be presented by the board chairman at the beginning of a meeting. Items may be removed from the consent agenda on the request of any one board member. Items not removed may be adopted by general consent with limited questions and discussion. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the board chairman.”
- F. Remove Melvyn Marroquin as Board Secretary**
- G. Appoint an HSDNC Board Secretary**
 - 1. Nominations
 - 2. Board Approval
- H. Remove Melvyn Marroquin as Outreach Chair**
- I. Appoint Outreach Chair**
 - 1. Nominations
 - 2. Board Approval
- J. Appoint a Public Safety Chair**
 - 1. Nominations
 - 2. Board Approval
- K. Establish an Ad Hoc Communications and Media Committee and Its Directive**
- L. Appoint an Ad Hoc Communications and Media Committee Chair**
 - 1. Nominations
 - 2. Board Approval
- M. Ratify Committee Members as Appointed by the Committee Chairs**
 - 1. Public Safety Committee
 - 2. Ad Hoc Communications and Media Committee

IX. FUNDING ITEMS

(10 mins)

- A. Approve the Monthly Expenditure Report (MER) for December 2016**
(See Attachments)
- B. Approve Funding Up to \$3,600 to Hire An Apple One Administrative Assistant to Assist the Executive Committee to Comply with Brown Act Meeting Requirements**
- C. Approve Funding Up to \$5,000 for Food, Beverages, Marketing Materials, Brochures and/or Other Incidentals for the CD13 Candidate Debate(s)**

X. DRAFT AND APPROVE A RESOLUTION REQUESTING THE L.A. CITY COUNCIL APPROVE A CITY ORDINANCE PROHIBITING STREET FEEDING PROGRAMS ON HOLLYWOOD BLVD AND SUNSET BLVD IN HOLLYWOOD

(15 mins)

XI. SUBMIT A COMMUNITY IMPACT REPORT TO L.A. CITY COUNCIL IN SUPPORT OF THE LADWP CUSTOMER BILL OF RIGHTS

(6 mins)

XII. BOARD AND COMMITTEE REPORTS

(20 mins)

A. Standing and Ad Hoc Committees (General Monthly Activities Report)

1. Outreach - *Melvyn Marroquin*
2. Bylaws, Selection & Election - *Damien Burke*
3. Budget & Finance - *Kent Winfrey*
4. PLUM (Planning & Land Use Management) - *Homer Alba*
5. Youth - *Jonathan Collins*
6. Ad Hoc IT Committee - *Aaron Downes*
7. Homelessness Advocacy - *Bill Murphy*
8. Ad Hoc Public Forum Committee - *Anthony Conley*

XIII. ANNOUNCEMENTS (Board members and stakeholders)

(5 mins)

(up to 1 minute per speaker; speakers are requested to fill out speaker cards)

XIV. GOOD OF THE ORDER (Board Member Comments)

(5 mins)

Board members to offer comments or observations (without formal motions) about the council work

XV. ADJOURNMENT

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairman.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - HSDNC agendas are posted for public review as follows:

- Lemon Grove Recreation Center, 4959 Lemon Grove Avenue, Los Angeles, CA 90029
- www.HSDNC.ORG
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Anthony Lagasca, Board Chairman, at (323) 301-4818 or email chair@hsdnc.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 4959 Lemon Grove Avenue, Los Angeles, CA 90029, at our website: www.HSDNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Anthony Lagasca, Board Chairman, at (323) 301-4818 or email chair@hsdnc.org.

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the HSDNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the HSDNC Bylaws. The Bylaws are available at our Board meetings and on our website www.HSDNC.org.

SERVICIOS DE TRADUCCION - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Favor de entrar en contacto con Anthony Lagasca, el Presidente de la Junta Directiva, por (323) 301-4818 o por correo electrónico al chair@HSDNC.org para avisar al Concejo Vecinal.

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