

## CITY OF LOS ANGELES

HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL		
OFFICERS:	CALIFORNIA	BOARD MEMBERS:
<b>Damien Burke</b> Chair <b>Anthony Conley</b> Vice Chair <b>Kent Winfrey</b> Treasurer <b>Carrie Poppy</b> Secretary	 <b>ERIC GARCETTI</b> MAYOR	<b>Alex Alferov</b> <b>Damien Burke</b> <b>Anthony Conley</b> <b>Keith Cornella</b> <b>Paul Dougherty</b> <b>Doug Haines</b> <b>Dassler Jimenez</b> <b>Richard King</b> <b>Jessica Kwon</b> <b>Anita McMillan</b>
5500 Hollywood Blvd. #313 Los Angeles, CA 90028 info@hsdnc.org www.hsdnc.org		<b>Daniel Moreno</b> <b>Bill Murphy</b> <b>Bryan Parent</b> <b>Carrie Poppy</b> <b>Jessica Salans</b> <b>Jason Vogel</b> <b>Kent Winfrey</b> <i>vacant</i> <i>vacant</i> <i>vacant</i>

### Board Meeting Minutes

**Monday January 8, 2018 - 6:30 PM**

Louis B. Mayer Building Suite #308, 5500 Hollywood Boulevard, Hollywood, CA 90028

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

**All items are listed as reflected on the published agenda. Items may be discussed out of order.**

### I. OPENING CEREMONIES

**A. Call Meeting to Order** (Damien Burke - Chair) - 7:34 pm

**B. Board Roll Call** (Carrie Poppy - Secretary)

- **PRESENT (11):** Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Anita McMillan, Bill Murphy, Doug Haines, Richard King, Jason Vogel, Jessica Kwon, Jessica Salans
- **ABSENT (6):** Alex Alferov, Daniel Moreno, Dassler Jimenez, Keith Cornella, Paul Dougherty, Bryan Parent.

**C. Welcome Remarks** (Damien Burke - Chair)

### II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS

Representatives from government offices and community-based organizations

**A. LA City Council District 13, Mitch O'Farrell** - None

**B. LA County Board of Supervisors District 3, Sheila Kuehl** - None

**C. California Assembly District 50, Richard Bloom** - None

**D. California Assembly District 43, Laura Friedman** - None

**E. LAPD** - None

**F. Other Government Departments/Agencies** - None

### III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on non-agenda items within the Board's jurisdiction

- A. **Jorge Castenada, Coalition to Preserve LA** - Mr. Castenada invites board and stakeholders to participate in a four-part workshop on 1/21/18 from 10:30 am -2:30 pm at 6500 Sunset Blvd., 90028. The workshop will focus on ways stakeholders can take power in their city. RSVP to: [2preservela@gmail.com](mailto:2preservela@gmail.com). Free catered lunch.

#### IV. NEW BUSINESS

Matters/issues not previously identified for future board consideration and action

- A. Board member Richard King: Mr. King invites all members and stakeholders to participate in the Hollywood Homelessness Count, on January 25, 2018, at 10:00 PM. Meet at Hollywood City Hall, 6501 Fountain Ave., 90028. Questions to: Elder Sanabria ([esanabria@ypiusa.org](mailto:esanabria@ypiusa.org)), or Samuel Park ([samuel.park@lacity.org](mailto:samuel.park@lacity.org)).
- B. Board Treasurer Kent Winfrey: Suggests appointing a treasurer at the next meeting.
- C. Board member Anita McMillan: Ms. McMillan will be resigning from the board shortly.

#### V. ADMINISTRATIVE ITEMS

**A. Approve the November 13, 2017 meeting minutes**

- **Item is tabled for next meeting.**

**B. Approve the December 11, 2017 meeting minutes**

- **Item is approved.**
- **YES (6):** Anthony Conley, Kent Winfrey, Doug Haines, Richard King, Jason Vogel, Jessica Salans
- **NO (0): None**
- **ABSTAIN (5):** Damien Burke, Carrie Poppy, Anita McMillan, Bill Murphy, Jessica Kwon
- **ABSENT (6):** Alex Alferov, Daniel Moreno, Dassler Jimenez, Keith Cornella, Paul Dougherty, Bryan Parent.

**C. Approve the Monthly Expenditure Report (MER) for November 2017**

- **Item is approved.**
- **YES (11):** Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Anita McMillan, Bill Murphy, Doug Haines, Richard King, Jason Vogel, Jessica Kwon, Jessica Salans
- **NO (0): None**
- **ABSTAIN (0): None**
- **ABSENT (6):** Alex Alferov, Daniel Moreno, Dassler Jimenez, Keith Cornella, Paul Dougherty, Bryan Parent.

**D. Approve the Monthly Expenditure Report (MER) for December 2017**

- **Item is approved.**
- **YES (11):** Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Anita McMillan, Bill Murphy, Doug Haines, Richard King, Jason Vogel, Jessica Kwon, Jessica Salans
- **NO (0): None**
- **ABSTAIN (0): None**
- **ABSENT (6):** Alex Alferov, Daniel Moreno, Dassler Jimenez, Keith Cornella, Paul Dougherty, Bryan Parent.

## **VI. REPORT FROM THE CHAIR**

- Mr. Burke commends Mr. Conley for a meeting well run in Mr. Burke's absence.

## **VII. COMMITTEE REPORTS**

Reports from standing and ad hoc committees

### **A. Outreach - *Anthony Conley***

- Commendations to all members who helped with the holiday party. Post-mortem remarks on party's success.

### **B. Bylaws, Selection, & Election - *Richard King***

- None

### **C. Budget & Finance - *Kent Winfrey***

- All receipts are uploaded, but we still need to keep paper and local digital records in the office. Mr. Winfrey has been training one potential Treasurer (Jessica Salans).

### **D. Planning & Land Use Management (PLUM) - *Doug Haines***

- Mr. Haines hands out a report on permits and planned construction/destruction in the area, and reviews some of these items. Mr. Haines requests help scanning his files and getting them up on the website.
- Ms. Salans suggests pairing the PLUM and outreach committees, to reach out to potentially displaced residents.

### **E. Public Safety - *Anthony Conley***

- Committee needs more board members and stakeholders to join.

## **VIII. LIAISONS, ALLIANCES, AND COALITIONS**

Reports from liaisons and alliances and coalitions HSDNC is a member of.

Appointment of liaisons and representatives to alliances and coalitions.

### **A. LANCC**

- Absent

### **B. DWP Advocacy and/or Oversight Committees - *Paul Dougherty***

- Absent

### **C. Purposeful Aging Liaison - *Anthony Conley***

- Mr. Conley requests that board and community members email him with ideas for thing to do for community members over 65.

### **D. Hollywood Coalition - *Bryan Parent***

- Absent

### **E. Other liaison, alliance, and coalition reports**

- None

## **IX. BOARD MEMBER APPOINTMENTS**

"The Board shall by a majority vote of Board Members present fill the position; however, a minimum of 10 votes in favor of the Stakeholder candidate is required for approval." (HSDNC Bylaws art. V, sec. 6, par E.)

- No applicants put forth for consideration.

## **X. PLUM COMMITTEE APPOINTMENTS**

"Committee Members shall be appointed by the Committee Chair and ratified by the Board." (HSDNC Bylaws, art. VII, sec. 3, par. B)

- A. The board unanimously approved the appointments of **Jason Vogel, Ed Hunt, Samir Srivastava, Keith Cornella, and Daniel Moreno.**
- a. **YES (11):** Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Anita McMillan, Bill Murphy, Doug Haines, Richard King, Jason Vogel, Jessica Kwon, Jessica Salans
  - b. **NO (0): None**
  - c. **ABSTAIN (0): None**
  - d. **ABSENT (6):** Alex Alferov, Daniel Moreno, Dassler Jimenez, Keith Cornella, Paul Dougherty, Bryan Parent

## **XI. BOARD RETREAT**

A board retreat is a special board meeting for the purpose of board member and stakeholder education, assessment, and the development of a strategic plan.

- A. The board unanimously approved holding a 2018 board retreat. Suggested (but not confirmed) date is April 21, 2018.
- a. **YES (11):** Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Anita McMillan, Bill Murphy, Doug Haines, Richard King, Jason Vogel, Jessica Kwon, Jessica Salans
  - b. **NO (0): None**
  - c. **ABSTAIN (0): None**
  - d. **ABSENT (6):** Alex Alferov, Daniel Moreno, Dassler Jimenez, Keith Cornella, Paul Dougherty, Bryan Parent.

## **XII. FUNDING UP TO \$500 FOR THE BOARD RETREAT**

- A. The board unanimously approved up to \$500 for the 2018 board retreat.
1. **YES (11):** Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Anita McMillan, Bill Murphy, Doug Haines, Richard King, Jason Vogel, Jessica Kwon, Jessica Salans
  2. **NO (0): None**
  3. **ABSTAIN (0): None**
  4. **ABSENT (6):** Alex Alferov, Daniel Moreno, Dassler Jimenez, Keith Cornella, Paul Dougherty, Bryan Parent.

## **XIII. STANDING RULE ON SEXUAL HARASSMENT**

- A. The board voted unanimously to refer the concept of a standing rule on sexual harassment to the Bylaws Committee.
- **YES (11):** Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Anita McMillan, Bill Murphy, Doug Haines, Richard King, Jason Vogel, Jessica Kwon, Jessica Salans
  - **NO (0): None**
  - **ABSTAIN (0): None**
  - **ABSENT (6):** Alex Alferov, Daniel Moreno, Dassler Jimenez, Keith Cornella, Paul Dougherty, Bryan Parent.

#### **XIV. SITUATION AT POCKET PARK ON 5525 LEXINGTON AVE**

- A. Mr. Haines spoke on witnessing vandalism and illicit drug use in this park. Mr. Haines believes that the park is frequented by members of MS13. Mr. Haines advises sending a letter to the Department of Recreation and Parks, suggesting the closing of this park.
- B. Item is postponed until the February 2018 meeting; residents will be asked about their preferences.
  - **YES (11):** Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Anita McMillan, Bill Murphy, Doug Haines, Richard King, Jason Vogel, Jessica Kwon, Jessica Salans
  - **NO (0):** None
  - **ABSTAIN (0):** None
  - **ABSENT (6):** Alex Alferov, Daniel Moreno, Dassler Jimenez, Keith Cornella, Paul Dougherty, Bryan Parent.

#### **XV. ANNOUNCEMENTS**

A. Anthony Conley: All members and stakeholders are invited to the Outreach Committee meeting on 1/17/18.

#### **XVI. ADJOURNMENT - 8:46 pm**

**PUBLIC POSTING OF AGENDAS** - HSDNC agendas are posted for public review as follows:

- Lemon Grove Recreation Center, 4959 Lemon Grove Avenue, Los Angeles, CA 90029
- [www.HSDNC.ORG](http://www.HSDNC.ORG)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 4959 Lemon Grove Avenue, Los Angeles, CA 90029, at our website: [www.HSDNC.org](http://www.HSDNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Damien Burke, Board Chairman, at (323) 301-4818 or email [chair@hsdnc.org](mailto:chair@hsdnc.org).

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the HSDNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the HSDNC Bylaws. The Bylaws are available at our Board meetings and on our website [www.HSDNC.org](http://www.HSDNC.org).

**SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Favor de entrar en contacto con Damien Burke, el Presidente de la Junta Directiva, por (323) 301-4818 o por correo electrónico al [chair@HSDNC.org](mailto:chair@HSDNC.org) para avisar al Concejo Vecinal.

**HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL (HSDNC)**

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