

# CITY OF LOS ANGELES

## HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL

### OFFICERS:

**Damien Burke**  
Chair  
**Anthony Conley**  
Vice Chair  
**Kent Winfrey**  
Treasurer  
**Carrie Poppy**  
Secretary

5500 Hollywood Blvd. #313  
Los Angeles, CA 90028  
info@hsdnc.org  
www.hsdnc.org



**ERIC GARCETTI**  
MAYOR

CALIFORNIA



### BOARD MEMBERS:

|                 |                |
|-----------------|----------------|
| Alex Alferov    | Daniel Moreno  |
| Damien Burke    | Bill Murphy    |
| Anthony Conley  | Bryan Parent   |
| Keith Cornella  | Carrie Poppy   |
| Paul Dougherty  | Jessica Salans |
| Doug Haines     | Jason Vogel    |
| Dassler Jimenez | Kent Winfrey   |
| Richard King    | <i>vacant</i>  |
| Jessica Kwon    | <i>vacant</i>  |
| Anita McMillan  | <i>vacant</i>  |

### Board Meeting Agenda

**Monday February 12, 2018 - 6:30 PM**

Louis B. Mayer Building Suite #308, 5500 Hollywood Boulevard, Hollywood, CA 90028

(Parking available in the lot behind the Mayer building. off of Western Avenue)

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

**All items are listed for discussion and possible action, and may be discussed out of order.**

#### **I. OPENING CEREMONIES**

**(5 mins)**

- A. Call Meeting to Order** (Damien Burke - Chair)
- B. Board Roll Call** (Carrie Poppy - Secretary)
- C. Welcome Remarks** (Damien Burke - Chair)

#### **II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS**

**(10 mins)**

Representatives from government offices and community-based organizations

- A. LAPD**
- B. LA City Council District 13, Mitch O'Farrell**
- C. LA County Board of Supervisors District 3, Sheila Kuehl**
- D. California Assembly District 50, Richard Bloom**
- E. California Assembly District 43, Laura Friedman**
- F. California Senate District 24, Kevin deLeón**
- G. California Senate District 26, Ben Allen**
- H. Other Government Departments/Agencies**

#### **III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

**(5 mins)**

Comments from the public on non-agenda items within the Board's jurisdiction  
(Up to 2 minutes per speaker; speakers are requested to fill out speaker cards)

#### **IV. NEW BUSINESS**

**(5 mins)**

Matters/issues not previously identified for future board consideration and action  
(Up to 2 minutes per speaker; speakers are requested to fill out speaker cards)

#### **V. ADMINISTRATIVE ITEMS**

**(5 mins)**

- A. Approve the November 13, 2017 meeting minutes**
- B. Approve the January 8, 2018 meeting minutes**
- C. Approve the Monthly Expenditure Report (MER) for November 2017**
- D. Approve the Monthly Expenditure Report (MER) for December 2017**

- VI. REPORT FROM THE CHAIR (2 min)**
- VII. COMMITTEE REPORTS (10 min)**  
 Reports from standing and ad hoc committees
- A. Outreach - *Anthony Conley***
  - B. Bylaws, Selection, & Election - *Richard King***
  - C. Budget & Finance - *Kent Winfrey***
  - D. Planning & Land Use Management (PLUM) - *Doug Haines***
  - E. Public Safety - *Bryan Parent***
- VIII. LIAISONS, ALLIANCES, AND COALITIONS (15 min)**  
 Reports from liaisons and alliances and coalitions HSDNC is a member of.  
 Appointment of liaisons and representatives to alliances and coalitions.
- A. LANCC**
  - B. DWP Advocacy and/or Oversight Committees - *Paul Dougherty***
  - C. Purposeful Aging Liaison - *Anthony Conley***
  - D. Hollywood Coalition - *Bryan Parent***
  - E. Other liaison, alliance, and coalition reports**
- IX. BOARD MEMBER APPOINTMENTS (5 min)**  
 “The Board shall by a majority vote of Board Members present fill the position; however, a minimum of 10 votes in favor of the Stakeholder candidate is required for approval.” (HSDNC Bylaws art. V, sec. 6, par E.)
- A. The Bylaws, Selection, and Election Committee has recommended that the board appoint Mayra Chete to a vacant board seat.**
  - B. The Bylaws, Selection, and Election Committee has recommended that the board appoint Carlos Marroquin to a vacant board seat.**
- X. TREASURER APPOINTMENT (5 min)**  
 “After the election and appointment of Board Members, the Board by simple majority will vote to elect from among its members the Officers consisting of Chairperson, Vice Chairperson, Treasurer and Secretary.” (HSDNC Bylaws art. VI, sec 3)
- XI. FUNDING UP TO \$1,000 CO-SPONSOR A HOLLYWOOD SENIOR SERVICES LUNCHEON (5 min)**
- XII. FUNDING UP TO \$250 TO CO-SPONSOR A SKILL SHARE CIVIC ENGAGEMENT DAY (5 min)**
- XIII. FUNDING UP TO \$500 FOR HOLLYWOOD NEIGHBORHOOD MAKEOVERS (5 min)**
- XIV. FUNDING UP TO \$500 FOR A COMMUNITY PUBLIC FORUM (5 min)**
- XV. CHOOSE DATE FOR BOARD RETREAT (5 min)**
- XVI. BYLAWS CHANGES REGARDING COUNCIL POLICY (15 min)**  
 The Bylaws, Selection, and Election Committee has recommended that the board alter the HSDNC bylaws article II, paragraph B, to add as item 8:

*“To prohibit the sexual harassment or discrimination of any board members, stakeholders, City or county or state or federal Employees, elected officials and any of their duly appointed representatives within the confines of any board or committee meeting or activities that occur under the purview of this body.”*

**XVII. BYLAWS CHANGES REGARDING BOARD MEMBER ABSENCES (15 min)**

The Bylaws, Selection, and Election Committee has recommended that the board alter the HSDNC bylaws article V, section 7, second paragraph.

Said paragraph currently reads: *“A Board Member may be removed from the Board for two (2) consecutive un-notified absences or a total of five (5) absences in a calendar year.”*

The committee’s recommendation is replace the paragraph with: *“A board member may be removed from the board for three unexcused, four excused and more than 5 total absences within a 12 month period.”*

**XVIII. UPDATE ON THE POCKET PARK AT 5523 LEXINGTON AVE (2 min)**

Report from Doug Haines

**XIX. ANNOUNCEMENTS (5 min)**

(Up to 1 minute per speaker; speakers are requested to fill out speaker cards)

**XX. ADJOURNMENT**

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chair.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - HSDNC agendas are posted for public review as follows:

- Lemon Grove Recreation Center, 4959 Lemon Grove Avenue, Los Angeles, CA 90029
- [www.HSDNC.ORG](http://www.HSDNC.ORG)
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Damien Burke, Board Chairman, at (323) 301-4818 or email [chair@hsdnc.org](mailto:chair@hsdnc.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 4959 Lemon Grove Avenue, Los Angeles, CA 90029, at our website: [www.HSDNC.org](http://www.HSDNC.org) or at the scheduled meeting. In addition, if you would like a copy

of any record related to an item on the agenda, please contact Damien Burke, Board Chairman, at (323) 301-4818 or email [chair@hsdnc.org](mailto:chair@hsdnc.org).

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the HSDNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the HSDNC Bylaws. The Bylaws are available at our Board meetings and on our website [www.HSDNC.org](http://www.HSDNC.org).

**SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Favor de entrar en contacto con Damien Burke, el Presidente de la Junta Directiva, por (323) 301-4818 o por correo electrónico al [chair@HSDNC.org](mailto:chair@HSDNC.org) para avisar al Concejo Vecinal.

**HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL (HSDNC)**

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