

## CITY OF LOS ANGELES

HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL		
OFFICERS:	CALIFORNIA	BOARD MEMBERS:
<b>Damien Burke</b> Chair <b>Anthony Conley</b> Vice Chair <b>Kent Winfrey</b> Treasurer <b>Carrie Poppy</b> Secretary	 <b>ERIC GARCETTI</b> MAYOR	Alex Alferov Damien Burke Anthony Conley Keith Cornella Paul Dougherty Doug Haines Dassler Jimenez Richard King Jessica Kwon Anita McMillan
5500 Hollywood Blvd. #313 Los Angeles, CA 90028 info@hsdnc.org www.hsdnc.org		Daniel Moreno Bill Murphy Bryan Parent Carrie Poppy Jessica Salans Jason Vogel Kent Winfrey <i>vacant</i> <i>vacant</i> <i>vacant</i>

### Board Meeting Agenda

**Monday February 12, 2018 - 6:30 PM**

Louis B. Mayer Building Suite #308, 5500 Hollywood Boulevard, Hollywood, CA 90028

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

**All items are listed for discussion and possible action, and may be discussed out of order.**

#### I. OPENING CEREMONIES

**A. Call Meeting to Order** (Damien Burke - Chair) - 6:35 pm

**B. Board Roll Call** (Carrie Poppy - Secretary)

- PRESENT: Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Alex Alferov, Anita McMillan, Bill Murphy, Dassler Jimenez (arrived 6:43), Doug Haines, Keith Cornella, Richard King, Jason Vogel, Paul Dougherty, Bryan Parent, Jessica Kwon
- ABSENT (Excused): Daniel Moreno
- ABSENT (Unexcused): Jessica Salans

**C. Welcome Remarks** (Damien Burke - Chair)

#### II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS

Representatives from government offices and community-based organizations

##### A. LAPD

- Officer Heather Seieroe gives update and takes questions.
  - Fifteen new officers have been transferred to Hollywood for patrolling.
  - Gang unit is focusing on historically problematic locations.
  - Officers on homelessness outreach have been doubled, from four to eight.
  - Car burglary high on our area.
  - There is a new system for releasing crime stats, called HCop.
  - Reach Officer Seieroe at 40988@lapd.online.

**B. LA City Council District 13, Mitch O’Farrell**

1. No rep. O’Farrell cannot make any 2018 HSDNC meetings.

**III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

- A. Mel Culpepper, [mculpepper@bgchollywood.com](mailto:mculpepper@bgchollywood.com); 323-388-8278. Representative for Boys and Girls Club of Hollywood. All are welcome to come by the club, Monday through Friday from 1 - 7 pm. Club is at 850 N. Cahuenga.
  1. Culpepper is interested in matching students in the “Torch Club” (leadership club) with HSDNC youth opportunities.
- B. Jeremy Treat, pastor at RealityLA church at Sunset & Wilton (Helen Bernstein high school). Church is losing its parking spaces, and seeks a new place to park for pay. Need 150 spaces. Have already tried Netflix. Services are Sunday at 9 am, 12 pm, and 5 pm. If you have connections or suggestions, contact [Jeremy.T@realityla.com](mailto:Jeremy.T@realityla.com)
- C. Michael Foley, Home Aid. Represents a 501(c)3 charity affiliated with the building industry. Home Aid matches nonprofits with builders in order to serve homeless populations. They seek projects that cannot be funded in other ways. He invites everyone to send him suggestions of projects. Home Aid also hands out packages of hygiene products, socks, and more, to homeless individuals. HSDNC can help distribute these packages.

**IV. NEW BUSINESS**

- A. Bryan Parent: Suggests adding a youth seat. Sent to bylaws committee for consideration.
- B. Bryan Parent: The outreach committee will be entertaining proposals for contractors for the new HSDNC website.
- C. Bryan Parent: Outreach to discuss street signage outreach options.

**V. ADMINISTRATIVE ITEMS**

**A. Approve the November 13, 2017 meeting minutes**

1. Approved unanimously.
  - a) YES: Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Alex Alferov, Anita McMillan, Bill Murphy, Dassler Jimenez (arrived 6:43), Doug Haines, Keith Cornella, Richard King, Jason Vogel, Paul Dougherty, Bryan Parent, Jessica Kwon
  - b) NO: None.
  - c) ABSTAIN: None.
  - d) ABSENT (Excused): Daniel Moreno
  - e) ABSENT (Unexcused): Jessica Salans

**B. Approve the January 8, 2018 meeting minutes**

- a) Approved unanimously.
  - (1) YES: Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Alex Alferov, Anita McMillan, Bill Murphy, Dassler Jimenez (arrived 6:43), Doug Haines, Keith Cornella, Richard King, Jason Vogel, Paul Dougherty, Bryan Parent, Jessica Kwon
  - (2) NO: None.

- (3) ABSTAIN: None.
- (4) ABSENT (Excused): Daniel Moreno
- (5) ABSENT (Unexcused): Jessica Salans

**C. Approve the Monthly Expenditure Report (MER) for November 2017**

- 1. Tabled.

**D. Approve the Monthly Expenditure Report (MER) for December 2017**

- 1. Tabled.

**VI. REPORT FROM THE CHAIR**

- A. Empower LA Award nominations due 3/2/18.
- B. Vanguard Award nominations being accepted through Empower LA.
- C. There are [new funding guidelines](#) from the city clerk's office.

**VII. COMMITTEE REPORTS**

Reports from standing and ad hoc committees

**A. Outreach - Anthony Conley**

- 1. Committee meeting on 1/17/18 was productive.
- 2. You can join the meetings even if you are not on the committee.
- 3. Tell Anthony if you would like to run outreach for a subdistrict.

**B. Bylaws, Selection, & Election - Richard King**

- 1. New applicants to the board will be presented.

**C. Budget & Finance - Kent Winfrey**

- 1. Officially steps down as treasurer, but staying on board. Announces that there is a candidate for his replacement.

**D. Planning & Land Use Management (PLUM) - Doug Haines**

- 1. Report on properties proposed for building or changes.

**E. Public Safety - Bryan Parent**

- 1. Looking for more members for the committee.
- 2. City victim-based crime is down, but Hollywood victim-based crime is up.
- 3. Violent crime is up 57% compared to the same period last year.
- 4. FBI is starting a program called InfraGard. The InfraGard website states, "InfraGard is a partnership between the FBI and the private sector. It is an association of persons who represent businesses, academic institutions, state and local law enforcement agencies, and other participants dedicated to sharing information and intelligence to prevent hostile acts against the United States." See more at <https://www.infragard.org/>.
- 5. Discussion on issues regarding the MeToo movement at the Jewish Federation of Greater Los Angeles on March 5th at 7 pm.
- 6. Parent taking a meeting on deafness accessibility issues.

**VIII. LIAISONS, ALLIANCES, AND COALITIONS**

Reports from liaisons and alliances and coalitions HSDNC is a member of.

Appointment of liaisons and representatives to alliances and coalitions.

**A. LANCC**

1. None.
- B. DWP Advocacy and/or Oversight Committees - *Paul Dougherty***
  1. Tell LADWP if you have any trouble paying your bills. You may be eligible for a rate reduction program if you make less than \$40,000 annually. Rate reduction can be as high as 65%.
- C. Purposeful Aging Liaison - *Anthony Conley***
  1. Conley built Valentine's Day bags for the elderly.
  2. Conley looking for people with specific skills they can teach to the elderly through classes.
- D. Hollywood Coalition - Bryan Parent**
  1. No news.
- E. Other liaison, alliance, and coalition reports**
  1. None.

## IX. BOARD MEMBER APPOINTMENTS

"The Board shall by a majority vote of Board Members present fill the position; however, a minimum of 10 votes in favor of the Stakeholder candidate is required for approval." (HSDNC Bylaws art. V, sec. 6, par E.)

- A.** The Bylaws, Selection, and Election Committee has recommended that the board appoint Mayra Chete to a vacant board seat. The board moved to appoint Ms. Chete in her absence.
  - a. YES: Damien Burke, Anthony Conley, Kent Winfrey, Anita McMillan, Richard King, Bryan Parent, Jessica Kwon (7)
  - b. NO: Carrie Poppy, Alex Alferov, Dassler Jimenez, Doug Haines, Keith Cornella, Paul Sougherty (6)
  - c. ABSTAIN: Bill Murphy, Jason Vogel (2)
  - d. ABSENT (Excused): Daniel Moreno (1)
  - e. ABSENT (Unexcused): Jessica Salans (1)
  - f. The motion does not pass.
- B.** The Bylaws, Selection, and Election Committee has recommended that the board appoint Carlos Marroquin to a vacant board seat. The board moved to appoint Mr. Marroquin.
  - a. YES: Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Alex Alferov, Anita McMillan, Bill Murphy, Dassler Jimenez (arrived 6:43), Doug Haines, Keith Cornella, Richard King, Jason Vogel, Paul Dougherty, Bryan Parent, Jessica Kwon
  - b. NO: None (0)
  - c. ABSTAIN: None (0)
  - d. ABSENT (Excused): Daniel Moreno (1)
  - e. ABSENT (Unexcused): Jessica Salans (1)
  - f. The motion passes. **Mr. Marroquin is appointed to the HSDNC board.**
- C.** Upon Ms. Chete's arrival at the meeting, the board moved to reconsider appointing Ms. Chete to the board.
  - a. YES: Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Alex Alferov, Anita McMillan, Bill Murphy, Dassler Jimenez (arrived 6:43), Doug Haines, Keith Cornella, Richard King, Jason Vogel, Paul Dougherty, Bryan Parent, Jessica Kwon
  - b. NO: None (0)
  - c. ABSTAIN: None (0)

- d. ABSENT (Excused): Daniel Moreno (1)
  - e. ABSENT (Unexcused): Jessica Salans (1)
  - f. The motion passes. The board will reconsider its vote regarding appointing Myra Chete to the board.
- D.** The board moves to appoint Myra Chete to the HSDNC board. Ms. Chete's appointment is unanimously approved.
- a. YES: Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Alex Alferov, Bill Murphy, Dassler Jimenez (arrived 6:43), Doug Haines, Keith Cornella, Richard King, Jason Vogel, Paul Dougherty, Bryan Parent, Jessica Kwon (15)
  - b. NO: None (0)
  - c. ABSTAIN: None (0)
  - d. ABSENT (Excused): Daniel Moreno (1)
  - e. ABSENT (Unexcused): Jessica Salans (1)
  - f. The motion passes. **Ms. Chete is appointed to the HSDNC board.**

#### **X. TREASURER APPOINTMENT**

"After the election and appointment of Board Members, the Board by simple majority will vote to elect from among its members the Officers consisting of Chairperson, Vice Chairperson, Treasurer and Secretary." (HSDNC Bylaws art. VI, sec 3)

- A.** The board moves to appoint Jessica Salans to the position of Treasurer. The appointment is approved.
- a. YES: Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Alex Alferov, Anita McMillan, Bill Murphy, Dassler Jimenez (arrived 6:43), Doug Haines, Keith Cornella, Richard King, Jason Vogel, Paul Dougherty, Bryan Parent, Jessica Kwon, Carlos Marroquin (15)
  - b. NO: None (0)
  - c. ABSTAIN: Anita McMillan, Myra Chete (2)
  - d. ABSENT (Excused): Daniel Moreno (1)
  - e. ABSENT (Unexcused): Jessica Salans (1)
  - f. The motion passes. **Ms. Salans is appointed as board secretary.**

#### **XI. FUNDING UP TO \$1,000 CO-SPONSOR A HOLLYWOOD SENIOR SERVICES LUNCHEON**

- A.** The board moves to fund up to \$1,000 to co-sponsor the Hollywood Senior Services luncheon. The motion passes.
- B.** YES: Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Alex Alferov, Anita McMillan, Bill Murphy, Dassler Jimenez, Doug Haines, Keith Cornella, Richard King, Jason Vogel, Paul Dougherty, Bryan Parent, Jessica Kwon (15)
- C.** NO: None (0)
- D.** ABSTAIN: Bill Murphy (1)
- E.** INELIGIBLE: Myra Chete, Carlos Marroquin
- F.** ABSENT (Excused): Daniel Moreno (1)
- G.** ABSENT (Unexcused): Jessica Salans (1)
- H.** The motion passes.

**XII. FUNDING UP TO \$250 TO CO-SPONSOR A SKILL SHARE CIVIC ENGAGEMENT DAY**

- A. The board moves to fund up to \$250 to co-sponsor a skill share civic engagement day. The motion passes.
- B. YES: Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Alex Alferov, Anita McMillan, Dassler Jimenez, Doug Haines, Jason Vogel, Paul Dougherty, Bryan Parent, Jessica Kwon (12)
- C. NO: None (0)
- D. ABSTAIN: Bill Murphy, Keith Cornella, Richard King (3)
- E. INELIGIBLE: Myra Chete, Carlos Marroquin
- F. ABSENT (Excused): Daniel Moreno (1)
- G. ABSENT (Unexcused): Jessica Salans (1)
- H. The motion passes.

**XIII. FUNDING UP TO \$500 FOR HOLLYWOOD NEIGHBORHOOD MAKEOVERS**

- A. The board moves to fund up to \$500 for Hollywood Neighborhood Makeovers. The motion passes.
- B. YES: Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Alex Alferov, Anita McMillan, Dassler Jimenez, Doug Haines, Jason Vogel, Paul Dougherty, Bryan Parent, Jessica Kwon, Richard King, Keith Cornella (14)
- C. NO: None (0)
- D. ABSTAIN: Bill Murphy (1)
- E. INELIGIBLE: Myra Chete, Carlos Marroquin (2)
- F. ABSENT (Excused): Daniel Moreno (1)
- G. ABSENT (Unexcused): Jessica Salans (1)
- H. The motion passes.

**XIV. FUNDING UP TO \$500 FOR A COMMUNITY PUBLIC FORUM**

- A. The board moves to fund up to \$500 for a community public forum. The motion passes.
- B. YES: Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Alex Alferov, Dassler Jimenez, Jason Vogel, Paul Dougherty, Bryan Parent, Jessica Kwon, Richard King, Keith Cornella (12)
- C. NO: Doug Haines (1)
- D. ABSTAIN: Bill Murphy, Anita McMillan (2)
- E. INELIGIBLE: Myra Chete, Carlos Marroquin (2)
- F. ABSENT (Excused): Daniel Moreno (1)
- G. ABSENT (Unexcused): Jessica Salans (1)
- H. The motion passes.

**XV. BOARD RETREAT DATE SET.**

- A. The board approves a retreat on April 28, 2018.
  - 1. YES: Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Alex Alferov, Anita McMillan, Bill Murphy, Dassler Jimenez, Keith Cornella, Richard King, Jason Vogel, Paul Dougherty, Bryan Parent, Jessica Kwon, Myra Chete, Carlos Marroquin (16)

2. NO: None (0)
3. ABSTAIN: Doug Haines (1)
4. ABSENT (Excused): Daniel Moreno (1)
5. ABSENT (Unexcused): Jessica Salans (1)

**XVI. BYLAWS CHANGES REGARDING COUNCIL POLICY**

The Bylaws, Selection, and Election Committee has recommended that the board alter the HSDNC bylaws article II, paragraph B, to add as item 8:

*“To prohibit the sexual harassment or discrimination of any board members, stakeholders, City or county or state or federal Employees, elected officials and any of their duly appointed representatives within the confines of any board or committee meeting or activities that occur under the purview of this body.”*

1. The board approves this change.
  - a. YES: Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Alex Alferov, Anita McMillan, Bill Murphy, Dassler Jimenez, Keith Cornella, Richard King, Jason Vogel, Paul Dougherty, Bryan Parent, Jessica Kwon, Myra Chete, Carlos Marroquin (16)
  - b. NO: None (0)
  - c. ABSTAIN: Doug Haines (1)
  - d. ABSENT (Excused): Daniel Moreno (1)
  - e. ABSENT (Unexcused): Jessica Salans (1)

**XVII. BYLAWS CHANGES REGARDING BOARD MEMBER ABSENCES**

The Bylaws, Selection, and Election Committee has recommended that the board alter the HSDNC bylaws article V, section 7, second paragraph.

Said paragraph currently reads: *“A Board Member may be removed from the Board for two (2) consecutive un-notified absences or a total of five (5) absences in a calendar year.”*

The committee’s recommendation is replace the paragraph with: *“A board member may be removed from the board for three unexcused, four excused and more than 5 total absences within a 12 month period.”*

1. The board moves to change the replacement paragraph to: *“A board member may be removed from the board for three unexcused absences, or five or more total absences within a twelve-month period.”*
  - a. YES: Damien Burke, Anthony Conley, Kent Winfrey, Carrie Poppy, Alex Alferov, Anita McMillan, Bill Murphy, Dassler Jimenez, Keith Cornella, Richard King, Jason Vogel, Paul Dougherty, Bryan Parent, Jessica Kwon, Myra Chete, Carlos Marroquin (15)
  - b. NO: Doug Haines (1)
  - c. ABSTAIN: Richard King (1)
  - d. ABSENT (Excused): Daniel Moreno (1)
  - e. ABSENT (Unexcused): Jessica Salans (1)

**XVIII. UPDATE ON THE POCKET PARK AT 5523 LEXINGTON AVE**

Report from Doug Haines

- A. Park was closed, then reopened. Haines may send more information to the executive committee.

**XIX. ANNOUNCEMENTS**

- A. Doug Haines: There are new fee increases for development appeals.
- B. Alex Alferov: Earth Day at Fountain Community Garden is coming up on April 22nd.

**XX. ADJOURNMENT - 9:17 pm**

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Damien Burke, Board Chairman, at (323) 301-4818 or email [chair@hsdnc.org](mailto:chair@hsdnc.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 4959 Lemon Grove Avenue, Los Angeles, CA 90029, at our website: [www.HSDNC.org](http://www.HSDNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Damien Burke, Board Chairman, at (323) 301-4818 or email [chair@hsdnc.org](mailto:chair@hsdnc.org).

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the HSDNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the HSDNC Bylaws. The Bylaws are available at our Board meetings and on our website [www.HSDNC.org](http://www.HSDNC.org).

**SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Favor de entrar en contacto con Damien Burke, el Presidente de la Junta Directiva, por (323) 301-4818 o por correo electrónico al [chair@HSDNC.org](mailto:chair@HSDNC.org) para avisar al Concejo Vecinal.

**HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL (HSDNC)**

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