

Office of the City Clerk  
 Administrative Services Division  
 Neighborhood Council (NC) Funding Program  
 Board Action Certification Form



NC Name: Hollywood Studio District Meeting Date: 8/14/17  
 Budget Fiscal Year: 2017-2018 Agenda Item No: x1A

Board Motion and/or Public Benefit Statement (CIP and NPG): Approve budget

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Alex Alferov	Property O.	✓					
Anita McMillan	S.H. 4	✓					
Anthony Conley	At-large	✓					
Anthony Lagasca	S.H. 2				✓		
Bill Murphy	S.H. 3	✓					
Bryan Parent	Business T.	✓					
Carrie Poppy	At-large	✓					
Damien Burke	S.H. 1	✓					
Daniel Moreno	S.H. 6	✓					
Dassler Jimenez	S.H. 5				✓		
Doug Haines	At-large	✓					
Jason Vogel	Property O.				✓		
Jessica Kwon	Business T.	✓					
Jose Torres	Property O.				✓		
Kent Winfrey	Business O.			✓			
Luke Vincent	At-large				✓		
Paul Dougherty	Business T.	✓					
Quorum 11	Total	10	0	1	5		

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature	<i>Kent Winfrey</i>	Second Signer's Signature	<i>Damien Burke</i>
Print/Type Name:	Kent Winfrey	Print/Type Name:	Damien Burke
Date:	8/22/2017	Date:	Aug 19, 2017

**Hollywood Studio District Neighborhood Council**  
**Budget for Fiscal Year 2017-2018**  
**APPROVED on 08/14/17**

<b>Total Annual Allocation</b>	<b>\$</b>	<b>42,000</b>
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Date	General & Operational	Total
	Office	22,942
	Outreach	17,558
	Elections	-
<b>GENERAL &amp; OPERATIONAL SUB TOTAL:</b>		<b>96.43% \$ 40,500</b>

Community Improvement Projects (CIP)		
Sep-Nov	Unspecified	750
		-
		-
		-
		-
		-
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		-
		-
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		-
		-
		-
		-
		-
		-
<b>CIP SUB TOTAL:</b>		<b>1.79% \$ 750</b>

Neighborhood Purpose Grants (NPG)		
Sep-Nov	Unspecified	750
		-
		-
		-
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		-
<b>NPG SUB TOTAL:</b>		<b>1.79% \$ 750</b>

<b>GRAND TOTAL:</b>	<b>\$</b>	<b>42,000</b>
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Budget Narrative:

## General and Operational

[illegible]

### Community Improvement Projects

[illegible]

### Neighborhood Purpose Grants

[illegible]

# CITY OF LOS ANGELES

## HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL

### OFFICERS:

**Damien Burke**  
Chair  
**Anthony Conley**  
Vice Chair  
**Kent Winfrey**  
Treasurer  
**Carrie Poppy**  
Secretary

5500 Hollywood Blvd. #313  
Los Angeles, CA 90028  
info@hsdnc.org  
www.hsdnc.org



**ERIC GARCETTI**  
MAYOR

CALIFORNIA



### BOARD MEMBERS:

Alex Alferov	Doug Haines
Anita McMillan	Jason Vogel
Anthony Conley	Jessica Kwon
Anthony Lagasca	Jose Torres
Bill Murphy	Kent Winfrey
Bryan Parent	Luke Vincent
Carrie Poppy	Paul Dougherty
Damien Burke	<i>vacant</i>
Daniel Moreno	<i>vacant</i>
Dassler Jimenez	<i>vacant</i>

### Board Meeting Agenda

**Monday August 14, 2017 - 6:30 PM**

Louis B. Mayer Building Suite #308, 5500 Hollywood Boulevard, Hollywood, CA 90028

(Parking available in the lot behind the Mayer Bldg. off of Western Avenue)

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

**All items are listed for discussion and possible action, and may be discussed out of order.**

#### I. OPENING CEREMONIES

**(5 mins)**

- A. Call Meeting to Order** (Damien Burke - Chair)
- B. Board Roll Call** (Carrie Poppy - Secretary)
- C. Welcome Remarks** (Damien Burke - Chair)
- D. Introduction of Board Members**

#### II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS

**(10 mins)**

Representatives from government offices and community-based organizations

- A. LA City Council District 13, Mitch O'Farrell**
- B. California Assembly District 50, Richard Bloom**
- C. LA County Board of Supervisors District 3 Representative(s)**
- D. LAPD**
- E. Other Government Departments/Agencies**

#### III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

**(5 mins)**

Comments from the public on non-agenda items within the Board's jurisdiction  
(Up to 2 minutes per speaker; speakers are requested to fill out speaker cards)

#### IV. NEW BUSINESS

**(5 mins)**

Matters/issues not previously identified for future board consideration and action  
(Up to 2 minutes per speaker; speakers are requested to fill out speaker cards)

#### V. ADMINISTRATIVE ITEMS

**(5 mins)**

- A. Approve the June 12, 2017 Board meeting minutes**
- B. Approve the Monthly Expenditure Report (MER) for June 2017**



### **C. Approve the Monthly Expenditure Report (MER) for July 2017**

## **VI. REPORT FROM THE CHAIR**

**(2 min)**

- A.** Board secretary Carrie Poppy is updating our roster with DONE. Please make sure she has your information so we have a correct accounting of board members.
- B.** The Youth Committee currently does not have a chair. If you would like to chair the Youth Committee please let me know. Committee chairs do not need to be Board members.
- C.** The residential seat for Bernstein/Fountain neighborhood has been vacated due to more than five absences in a 2017. (HSDNC Bylaws art. V, sec 7)
- D.** Vacant business tenant board seat qualifications
  - Owners or employees of a business or organization primarily operating within the boundaries of the HSDNC (HSDNC Bylaws (V.1.A.2))
- E.** Vacant Bernstein/Fountain board seat qualifications
  - Resident of the Bernstein/Fountain neighborhood (North of Santa Monica, East of Van Ness, South of Sunset, and West of the 101 Freeway) (HSDNC Bylaws (V.1.A.4))
- F.** To be appointed to the board:
  - Email [bylaws@hsdnc.org](mailto:bylaws@hsdnc.org) and ask for the board member application form
  - Fill out the application and return it to [bylaws@hsdnc.org](mailto:bylaws@hsdnc.org) (HSDNC Bylaws art. V, sec. 6, par. A)
  - Attend a Bylaws, Selection, & Election Committee meeting to receive a committee recommendation. (HSDNC Bylaws art. V, sec. 6, par. B)
  - After the committee has made a recommendation, the appointment will be placed on the agenda for the board to vote on

## **VII. COMMITTEE REPORTS**

**(10 min)**

Reports from standing and ad hoc committees

- A. Outreach** - *Orletha Andersen*
- B. Bylaws, Selection, & Election** - *Richard King*
- C. Budget & Finance** - *Kent Winfrey*
- D. Planning & Land Use Management (PLUM)**
- E. Public Safety** - *Bryan Parent*

## **VIII. LIAISONS, ALLIANCES, AND COALITIONS**

**(5 min)**

Reports from liaisons and alliances and coalitions HSDNC is a member of  
Appointment of liaisons and representatives to alliances and coalitions

- A. LANCC** - *Jose Torres*
- B. DWP Advocacy and/or Oversight Committees** - *Paul Dougherty*
- C. Other liaison, alliance, and coalition reports**

## **IX. APPROVE APPOINTMENTS TO THE BOARD**

**(5 min)**

### **A. Business Tenant Board Seat**

Homer Alba's resignation was announced at the Board meeting on June 12. More than 25 days of outreach has passed. This seat can be filled by a candidate who has been before the Bylaws, Selection, and Election committee. (HSDNC Bylaws art. V, sec. 6)

If the Board fails to fill the seat at this meeting, the vacancy may be filled by an at-large candidate. (HSDNC Bylaws art. V, sec. 6, par B)

### **B. Business Tenant Board Seat**

Jonathan Collins' resignation was announced at the Board meeting on June 12. More than 25 days of outreach has passed. This seat can be filled by a candidate who has been before the Bylaws, Selection, and Election committee. (HSDNC Bylaws art. V, sec. 6)

If the Board fails to fill the seat at this meeting, the vacancy may be filled by an at-large candidate.  
(HSDNC Bylaws art. V, sec. 6, par B)

**X. APPOINT A CARDHOLDER AND SECOND SIGNER (5 min)**

**XI. FUNDING ITEMS (20 min)**

Treasurer Kent Winfrey has recommended that the board approve the following funding items:

**A. FISCAL YEAR 2017-2018 BUDGET**

General and Operational expenses:

Office:	\$22,742
Outreach:	\$17,758
Community Improvement projects:	\$750
Neighborhood Purpose Grants:	\$750
Total:	\$42,000

**B. APPROVE FUNDING UP TO \$170 PER MONTH FOR PRINTER LEASE**

**C. APPROVE FUNDING UP TO \$100 PER MONTH FOR PRINTER MAINTENANCE**

**D. APPROVE FUNDING UP TO \$2750 FOR MEETING EXPENSES**

**E. APPROVE FUNDING UP TO \$150 PER MONTH FOR GSUITE SERVICES**

**F. APPROVE FUNDING UP TO \$20 PER MONTH FOR PHONE SERVICES**

**G. APPROVE FUNDING UP TO \$110 FOR POSTAGE**

**H. APPROVE FUNDING UP TO \$60 PER MONTH FOR NATIONBUILDER**

**I. APPROVE FUNDING UP TO \$110 FOR MUNICIPAL CODE UPDATES**

**J. APPROVE FUNDING UP TO \$1100 FOR OFFICE SUPPLIES**

**K. APPROVE FUNDING UP TO \$1200 FOR BUSINESS CARDS**

**XII. APPOINT PLUM COMMITTEE CHAIR (5 min)**

“All Committee Chairs shall be appointed a majority vote of the Board. The Committee Chairs shall keep a written record of Committee Meetings and shall provide reports on committee matters to the Board at all regular Board Meetings. Committee Chairs are not required to be Board Members.” (HSDNC Bylaws art. VII, sec. 3, par. C)

**XIII. RATIFY APPOINTMENTS TO THE PUBLIC SAFETY COMMITTEE (5 min)**

“Committee Members shall be appointed by the Committee Chair and ratified by the Board.” (HSDNC Bylaws art. VII, sec. 3, par. B)

**XIV. PRESENTATION FROM CALIFORNIA ARTISTS COALITION OF LOS ANGELES (10 min)**

Ayndrea Wilson, Executive Director, California Artist Coalition of Los Angeles

**XV. MOVING THE LOCATION OF BOARD MEETINGS STARTING SEPTEMBER 2017 (10 min)**

The executive committee recommends that the board approve the following resolution:

**WHEREAS**, currently Board meetings are held in the Mayer Building at 5500 Hollywood Blvd.; and

**WHEREAS**, currently space for Board meetings is vacant space donated by the owner of the Mayer building, ABS Mayer LLC, and the building management company, CREM; and

**WHEREAS**, the owners and management of the building are actively seeking tenants to fill vacant spaces in the building; and

**WHEREAS**, if and when a tenant is found the space will no longer be available to the HSDNC; and

**WHEREAS**, the current meeting space may become unavailable suddenly and without warning; and

**WHEREAS**, Lemon Grove Park is a centrally-located, ADA-accessible, public facility; and



**WHEREAS**, the HSDNC has approval from the Department of Neighborhood Empowerment and the Department of Recreation and Parks to enter into an agreement to use the Lemon Grove Park auditorium for board meetings from 6:30 pm to 9:30 pm on the second Monday of the month; therefore be it

**RESOLVED**, that the HSDNC move the location of its Board meetings to Lemon Grove Park.

**XVI. SUPPORT A HOLLYWOOD NC ALLIANCE**

**(15 min)**

Bryan Parent recommends that the board approve the following resolution:

**WHEREAS**, The Hollywood area contains five Neighborhood Councils that can and should work together; and

**WHEREAS**, Hollywood area stakeholders have issues that cross boundaries beyond the traditional Neighborhood Council System; and

**WHEREAS**, these issues often require a collective response and voice to show the organization and passion of the Hollywood area that may require portions of a budget unattainable by a single Neighborhood Council; and

**WHEREAS**, other Neighborhood Councils have found success in addressing these issues by creating geographically relevant alliances, such as the Valley Alliance of Neighborhood Councils (VANC); and

**WHEREAS**, the Hollywood Alliance has remained dormant for many years; therefore be

**RESOLVED**, that the Hollywood Studio District Neighborhood Council support and explore options for re-establishing an active Hollywood Alliance; and be it further

**RESOLVED**, that upon a successful reformation of the Hollywood Alliance, the Hollywood Studio District Neighborhood Council shall maintain membership in the Alliance and act in good faith towards the goals of the Alliance in supporting all stakeholders of the Hollywood area to the best of its abilities while representing the stakeholders of the Hollywood Studio District.

**XVII. LETTER OF SUPPORT WITH CONDITIONS FOR 928 WESTERN**

**(15 min)**

Jackie Ruiz, a member of the PLUM committee, recommends the Board send this letter of support for the Angel City Gym at 928 Western:

DEPARTMENT OF CITY PLANNING  
Expedited Processing Section  
200 No.Spring Street, Room 763  
Los Angeles, CA 90012

ATTENTION: MS. MAY SIRINOPWONGSAGON

RE: 928 North Western - Case #ZA – 2016-4691

Dear Ms. Sirinopwongsagon,

The above referenced Mixed Use Building is zoned RAS3 and in an Enterprise Zone.

Proposed Occupancy by Angel City Gym as the Ground Floor Tenant is supported with the following provisions:

1) Parking: Pursuant to LAMC Section 12.21 A4 (x) (3) 6, the proposed 6,875 sq. ft. fitness use tenant space on the property requires 1 parking space for each 500 sq. ft. of floor area. Accordingly, 14 parking spaces (minimum) shall be for the Angel City Gym / fitness use specifically as part of the lease agreement.

2) Community Benefit Program: Gym is to provide a program focused on training and mentoring kids to learn about fitness, helping with adolescent obesity, and dealing with body image / confidence issues. The HSDNC requests classes or sessions for neighborhood children be available free or at affordable rates consistent with families' ability to pay.

3) Signage: The lettered signage proposed is 13' L x 3' H.- Not to Exceed 60 Sq. Feet. Lettered Signage is too large / overscaled and downsizing is requested. The logo is well received, however placement is undetermined. The HSDNC requests signage be adjusted and resubmitted to the HSDNC for separate approval.

4) Tree Planting: Two new trees are to be planted - size 36" box , overstory trees, of proper genus and species to eventually grow to shade pedestrians is requested including an irrigation / watering / maintenance agreement are requested.

cc: Matthew Hayden, Hayden Planning, 10008 W. National Blvd., # 229, Los Angeles, CA 90034

**XVIII. PROPOSED 6-UNIT SMALL LOT SUBDIVISION AT 1301 TAMARIND AVE (20 min)**

Hovsep Demijirian has requested an entitlement to replace two duplexes totaling 3.234 sq. ft. with a six-unit small lot subdivision.

The new subdivisions would be two stories, 45 feet tall, with 12 parking spaces, and 9,628 sq. ft. of floor area. Front yard setback would be 15 feet. Rear yard setback would be 5 feet.

The site is a 6,307 sq. ft. lot in the [Q] R4-2 Zone. The City Planning case number are VTT-74907-SL and ENV-2017-696-EAF.

**XIX. PROPOSED MULTI-USE DEVELOPMENT AT 5661 W SANTA MONICA BLVD (10 min)**

The CIM Group have requested a plan approval and clarification of qualified conditions to allow a below-grade commercial storage facility and accompanying signage for site 1 of the "East Marketplace" project.

The "East Marketplace" project was formerly known as the Paseo Plaza Project, aka the Sears site project. Site 1 is mixed-use, with 377,900 sq. ft. of commercial development, 397,800 sq. ft. of residential uses, and 1700 parking spaces. The site is in an RAS4 zone. The project is located at 5601-5667 Santa Monica Blvd. The City Planning case number is DIR-2017-2401-CLQ.

The CIM group requests:

- Plan approval to allow a below-grade storage facility consistent with earlier variances granted by the City Council allowing commercial uses above and below grade, and signage above grade. (City Planning case number CPC-2006-4369-GPA-ZC-ZV-HD-ZAA-ZA1-SPR)
- Clarification of qualified condition of approval A-1 determining the limit of 20 sq. ft. of signage per tenant does not apply and qualified condition of approval A-2 permitting 3,300 sq. ft. of signage including internally illuminated signs.

**XX. AMEND MINUTES OF THE SEPT 27, 2016 BOARD MEETING (5 min)**

Include Doug Haines as present and in vote counts

**XXI. ANNOUNCEMENTS (Board members and stakeholders) (5 min)**

(Up to 1 minute per speaker; speakers are requested to fill out speaker cards)

**XXII. ADJOURNMENT**

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chair.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention

during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - HSDNC agendas are posted for public review as follows:

- Lemon Grove Recreation Center, 4959 Lemon Grove Avenue, Los Angeles, CA 90029
- [www.HSDNC.ORG](http://www.HSDNC.ORG)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Damien Burke, Board Chairman, at (323) 301-4818 or email [chair@hsdnc.org](mailto:chair@hsdnc.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 4959 Lemon Grove Avenue, Los Angeles, CA 90029, at our website: [www.HSDNC.org](http://www.HSDNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Damien Burke, Board Chairman, at (323) 301-4818 or email [chair@hsdnc.org](mailto:chair@hsdnc.org).

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the HSDNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the HSDNC Bylaws. The Bylaws are available at our Board meetings and on our website [www.HSDNC.org](http://www.HSDNC.org).

**SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Favor de entrar en contacto con Damien Burke, el Presidente de la Junta Directiva, por (323) 301-4818 o por correo electrónico al [chair@HSDNC.org](mailto:chair@HSDNC.org) para avisar al Concejo Vecinal.

**HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL (HSDNC)**

5500 Hollywood Boulevard #313, Los Angeles, CA 90028

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**Department of Neighborhood Empowerment**

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