

CITY OF LOS ANGELES
CALIFORNIA

**HOLLYWOOD STUDIO DISTRICT
NEIGHBORHOOD COUNCIL**

**BYLAWS, SELECTION, and
ELECTION COMMITTEE:**

BOARD OFFICERS:

Chair: John Franklin Sierra
Vice- Chair: Keith Cornella
Secretary: Damien Burke
Treasurer: Anthony Conley



COMMITTEE MEMBERS:

Chair: Damien Burke*
John Franklin Sierra*
Kate Pynoos*

*Board Members

www.hsdnc.org
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www.hsdnc.org/bylaws-elections

Joint Bylaws, Selection, and Election Committee & Board

MEETING AGENDA

Monday, September 7, 2020, 6:00 PM

TELECONFERENCE MEETING

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, Hollywood Studio District Neighborhood Council meetings will be conducted entirely telephonically.

Every person wishing to address the Committee must dial 1-669-900-6833 and enter "982 5389 0617#" to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

All items are listed for discussion and possible action and may be discussed out of order.

A. WELCOME REMARKS (2 min)

- a. **Call to Order** (Damien Burke - Chair)
- b. **Roll Call**
- c. **Welcome Remarks** (Damien Burke - Chair)

B. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS (4 min)
Comments from the public on non-agenda items within the committee's jurisdiction

C. NEW BUSINESS (1 min)

"Agendas for all Meetings shall include an item referring to the addition of agenda items for upcoming Meetings. Stakeholders shall have the opportunity to request items be placed on upcoming agendas at this time." HSDNC Bylaws (art. VIII, sec. 2, par A)

D. APPROVAL OF THE MINUTES (5 min)

E. BOARD VACANCIES (10 min)

"Any stakeholder interested in filling a vacant seat shall also present themselves at a Bylaws, Selection, and Elections Committee meeting to receive a formal recommendation to the Board. During the meeting, the committee shall ensure that the applicant meets the criteria for the vacant seat" HSDNC Bylaws (art. V, sec. 6, par. B)

F. FISCAL YEAR 2020-2021 ELECTIONS (20 min)

The City Clerk has recommended that all Neighborhood Council elections be conducted by mail for fiscal year 2020-2021. Their report is included in [council file 20-0963](#).

G. DIVERSITY, EQUITY, AND INCLUSION TRAINING; ANTI-BIAS TRAINING AND RACIAL EQUITY (20 min)

The City Council is considering requesting a plan to implement mandatory Diversity, Equity, and Inclusion training and anti-bias training for all members of the Los Angeles Neighborhood Councils.

The City Council is also considering requesting a plan to implement the Mayor's Executive Order No. 27 regarding racial equity in city government plans at the Neighborhood Council level.

Council file: [20-0990](#)

Executive order [No. 27](#)

H. BYLAWS AMENDMENTS

(30 min)

Draft resolution:

WHEREAS, the Hollywood Studio District Neighborhood Council should remove barriers to stakeholder participation, and

WHEREAS, the Hollywood Studio District Neighborhood Council Board should be responsive to the needs of stakeholders, and

WHEREAS, the Hollywood Studio District Neighborhood Council Bylaws should be unambiguous and easy to understand,

THEREFORE the Hollywood Studio District Neighborhood Council authorizes the Chair and Secretary to submit a Bylaws Amendment Application, and

FURTHERMORE the Hollywood Studio District Neighborhood Council approves the following changes to the Bylaws:

Residential subdistricts

- a) Change the first sentence of Article V section 2 subsection A.
 - i) From: "There shall be one seat for each of the seven Neighborhoods; each seat shall be open to any Stakeholder 16 years of age or older who lives within that Neighborhood."
 - ii) To: "These seats shall be open to any Stakeholders 16 years of age or older who live within the boundaries of the HSDNC."
- b) Remove Article V section 2 "Internal Boundaries" in its entirety, and
- c) Update the Appendices accordingly.

Ex-officio

- d) Change Article VI, Section 2, subsection A, item 5
 - i) From: "Ex-official member of all Committees,"
 - ii) To: "Ex-officio member of all Committees"

Committee quorum

- e) Change Article VII, Section 3, subsection B, second paragraph, second sentence
 - i) From: "Quorum for Ad Hoc Committees shall be 50% plus one (1) of the number of Ad Hoc Committee Members."

- ii) To: "Quorum for Ad Hoc Committees shall be greater than 50% of the number of Ad Hoc Committee Members."

Voting requirements

- f) Change Article X, Section 4
 - i) From: "Voters will verify their Stakeholder status through documentation. Stakeholder status may also be established by means of declaring a stake (or interest) in the neighborhood and providing the facts to support that declaration."
 - ii) To: "Voters will verify their Stakeholder status through self-affirmation."

Homelessness and Poverty

- g) Change Article VII, Section 1, first sentence
 - i) From: "The Standing Committees of the Council are: Executive; Outreach; Bylaws, Selection, and Election; Budget and Finance; Planning and Land Use Management; Public Safety; and Youth."
 - ii) To: "The Standing Committees of the Council are: Executive; Outreach; Bylaws, Selection, and Election; Budget and Finance; Planning and Land Use Management; Public Safety; and Homelessness and Poverty."

I. ANNOUNCEMENTS

(5 min)

J. ADJOURNMENT

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.

PUBLIC POSTING OF AGENDAS - HSDNC agendas are posted for public review as follows:

- Lemon Grove Recreation Center, 4959 Lemon Grove Avenue, Los Angeles, CA 90029
- www.hsdnc.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting John Franklin Sierra, Board Chairman, at (323) 301-4818 or email chair@hsdnc.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 4959 Lemon Grove Avenue, Los Angeles, CA 90029, at our website: www.hsdnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact John Franklin Sierra, Board Chairman, at (323) 301-4818 or email chair@hsdnc.org.

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the HSDNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the HSDNC Bylaws. The Bylaws are available at our Board meetings and on our website www.hsdnc.org.

SERVICIOS DE TRADUCCION - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Favor de entrar en contacto con John Franklin Sierra, el Presidente de la Junta Directiva, por (323) 301-4818 o por correo electrónico al chair@hsdnc.org para avisar al Concejo Vecinal.

HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL (HSDNC)

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