



CHAIR
Vacant

HOLLYWOOD STUDIO DISTRICT NEIGHBORHOOD COUNCIL

www.HSDNC.org

VICE CHAIR
Laura Graves

SECRETARY
Damien Burke



TREASURER
Vacant

SPECIAL BOARD MEETING AGENDA Tuesday, April 19, 2022

6:00 pm

[Zoom Meeting Online](#) or By Telephone

<https://us02web.zoom.us/j/82142785863>

Dial (877) 853-5257 to Join the Meeting,
then enter Webinar ID: 821 4278 5863 and press #

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Damien Burke, al damien.burke@hsdnc.org por correo electrónico avisar al Concejo Vecinal.

In conformity with the September 16, 2021 enactment of Assembly Bill 361 (Rivas) and due to concerns over Covid-19, the Hollywood Studio District Neighborhood Council meeting will be conducted entirely with a call-in option or internet-based service option..

Every person wishing to address the Board must dial (877) 853-5257 and enter 821 4278 5863 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the *Raise Hand* button to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

AB 361 Updates:

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required.

If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned.

If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

1. **CALL TO ORDER & ROLL CALL**
2. **DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT UPDATE** - [General announcements](#) related to the Neighborhood Council Systemwide.
3. **GOVERNMENT REPORTS**
 - a. Public Safety
 - b. City Council Representative
 - c. Government Departments/Agencies
4. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed 2 minutes.
5. **CONSENT CALENDAR** - (Note: A consent calendar is a board meeting practice that groups routine business into one agenda item. The consent calendar can be approved in one action, rather than filing motions on each item separately. A consent calendar moves routine items along quickly so that the board has time for discussing more important issues. If a member disagrees with the consent calendar item or wants to move it to the regular agenda, the member would request that the item be pulled from the consent calendar. The chair would ask if the members are in favor of approving the consent calendar minus the pulled item.)
 - a. Discussion and possible motion to approve the [Draft Meeting Minutes of the March 14, 2022 General Board Meeting of the Hollywood Studio District Neighborhood Council \(HSDNC\)](#).
6. **ADMINISTRATIVE**
 - a. Department update on the [Exhaustive Efforts Status](#) and [Work Plan](#) of the Hollywood Studio District Neighborhood Council.
 - b. Discussion and possible motion to set a date within the Exhaustive Efforts Period, 03/07/2022 to 06/07/2022, for the HSDNC Board Retreat as prescribed in the Exhaustive Efforts Work Plan, previously set for April 23, 2022.

Appointments to vacant seats of the Hollywood Studio District Neighborhood Council (HSDNC) is in accordance with the [HSDNC Approved Bylaws](#), dated November 10, 2020, Article V, Section 6, which reads as follows:

- A. Any Stakeholder interested in filling a vacant seat shall submit a written application to the Chairperson and/or his/her designee.
- B. Any stakeholder interested in filling a vacant seat shall also present themselves at a Bylaws, Selection, and Elections Committee meeting to receive a formal recommendation to the Board. During the meeting, the committee shall ensure that the applicant meets the criteria for the vacant seat; a vacancy may be filled by any at-large candidate if the Board fails to fill the seat with a Stakeholder who meets the criteria at the next Regular Meeting.

APPOINTMENT PROCESS:

Bylaws, Selection, and Elections Committee Chair shall compile all recommendations and submit them to the Chairperson of the Board prior to the next Board Meeting.

The Chairperson and his/her designee shall forward the [Names of All Applicants](#) to the Board.

Seat Qualified Applicant Presentation - Applicants shall have two (2) minutes to present their qualifications for appointment.

Sitting Board Members may ask two questions to each applicant. Applicants will have one (1) minute to respond. Same two questions shall be asked to each applicant.

The Board shall by a majority vote of Board Members present fill the position; however, a **minimum of 10 votes in favor** of the Stakeholder candidate is required for approval.

During a vote, if no applicant receives the required minimum of ten (10) votes cast, then the name of the applicant with the fewest votes will be dropped from the list and a new round of voting will

proceed. The process will continue until one applicant attains the minimum ten (10) required votes cast.

In the event of a tie between two or more applicant facing possible elimination* and/or election, there will be a special round of voting to attempt to break the tie (not including any applicant with a greater number of votes than the tied applicants) where the tied applicants will be allotted up to another minute of presentation. If, after this special vote, the tie remains, the election shall be declared deadlocked and the tie will be broken by a coin flip.

*If any applicant received 0 votes, all applicants receiving 0 votes shall be eliminated without a special round of voting. The applicant with the next fewest votes received (higher than 0) will also be eliminated, unless there is a tie, in which case the special round of voting will be observed.

The Chair shall declare the outcome of each appointment by reading aloud the number of votes cast and for whom.

- b. Discussion and possible action regarding the candidate recommendation of the Bylaws, Selections and Election Committee for filling the vacancy of the HSDNC Residential 1 Seat for the remaining 2021 term that ends with the certification of the Neighborhood Council 2023 Election Cycle for the Hollywood Studio District Neighborhood Council.
- c. Discussion and possible action regarding the candidate recommendation of the Bylaws, Selections and Election Committee for filling the vacancy of the HSDNC At-Large Seat for the remaining 2021 term that ends with the certification of the Neighborhood Council 2023 Election Cycle for the Hollywood Studio District Neighborhood Council.
- d. Discussion and possible motion to appoint a HSDNC Board Member to the Office of Chairperson in accordance with with Article VI, Section 3, which states, " After the election and appointment of Board Members, the Board by simple majority will vote to elect from among its members the Officers consisting of Chairperson, Vice Chairperson, Treasurer and Secretary."
- e. Presentation and update by the Los Angeles Department of Transportation (LADOT) on the Hollywood Slow Street Phase 2 project. The recommendations were informed using the [Slow Streets Phase 2 Guidelines](#).
- f. Discussion and possible motion to draft a letter and submit to LADOT on the position of the HSDNC regarding the Hollywood Slow Street Phase 2 project. The letter will be drafted and submitted by the HSDNC Chairperson.
- g. Discussion and possible motion to appoint a HSDNC Board Member to the Office of Treasurer in accordance with with Article VI, Section 3, which states, " After the election and appointment of Board Members, the Board by simple majority will vote to elect from among its members the Officers consisting of Chairperson, Vice Chairperson, Treasurer and Secretary." (This is a financial officer position and must complete the City Clerk Financial Officer training.)
- h. Discussion and possible motion to appoint a HSDNC Board Member as the Alternate Singer. This is a financial officer position and must complete the City Clerk Financial Officers Training.
- i. Discussion and possible motion to adopt the [Strategic Plan](#) developed by the Strategic Plan Ad Hoc Committee in accordance with the [Exhaustive Efforts Work Plan](#). The Strategic Plan should include steps to successfully expend its fiscal year funding for the benefit of the [community](#). Time limit for this Ad Hoc is 30 days or until the plan is approved by the Board, the Ad Hoc is dissolved.

- j. Discussion and possible motion to adopt the [Outreach Plan](#) developed by the Outreach Committee Chair in accordance with the [Exhaustive Efforts Work Plan](#). This will include the development of a comprehensive community outreach program with focus on increasing public participation and input encouraging gender diversity and inclusiveness and encouraging gender diversity and inclusiveness. Time limit for this Ad Hoc is 30 days or until the plan is approved, the Ad Hoc is dissolved.

7. FINANCIAL

- a. Discussion and possible motion to approve the Hollywood Studio District Neighborhood Council [Monthly Expenditure Report \(MER\) for the month of March 2022](#).

ADJOURNMENT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- ◆ Lemon Grove Recreation Center, 4959 Lemon Grove Avenue, Los Angeles, CA 90029
- ◆ www.HSDNC.org
- ◆ You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 4959 Lemon Grove Avenue, Los Angeles, CA 90029, at www.HSDNC.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact (323) 521-9080 or email HSDNC Secretary, [Damien Burke](#).

Reconsideration and Grievance Process -

For information on the Process for Reconsideration, Hollywood Studio District Neighborhood Council Stakeholder Grievance policy or any other procedural matter related to this Council, please consult the Hollywood Studio District Neighborhood Council Bylaws at our board meetings and our website www.HSDNC.org/Bylaws